

Special Council Meeting  
Monday, August 28, 2017  
7:00 P.M. Town Hall

Edinburgh Town Council met in a special session on Monday, August 28, 2017 at 7:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Kami Ervin called the meeting to order.

Councilmembers present were: Councilman Jack Shepherd, Vice President Jeff Simpson, Councilwoman Dawn Graham, Councilman Jerry Lollar, and President Kami Ervin. Also present were Town Attorney Dustin Huddleston, Clerk Treasurer Scott Finley, Town Manager Wade Watson, and all necessary department heads to present their preliminary budgets to council.

President Ervin asked Mr. Finley to lead the meeting.

Mr. Finley said the purpose of this meeting is to discuss the 2018 preliminary budgets. He passed out copies of the budget form 1's and a excel work paper showing expenses and revenues for each fund. He displayed the online gateway budget on the screen. He showed the council the expected revenues for each fund on the form 2. He explained how revenues were estimated. He said the numbers presented will be assuming that the town will spend its entire budget for the remainder of 2017 as well as the entire budget for 2018. He said he sent blank disbursement sheets to each department head and had them enter their estimated expenses for 2018. He said he had not altered the budgets aside from mathematical errors or errors in calculating personnel. He explained that for administrative purposes the general liability and workers compensation line items had been removed from the department's individual budgets and put into the council budget.

He showed the council the estimated receipts and disbursements for the general fund based on the numbers submitted by the department heads. Receipts were estimated at \$3,941,805 and disbursements at \$3,825,511. Even as the budget sits now the general fund would have a surplus of approximately \$116,000.

Street Superintendent Curtis Rooks presented the MVH budget. The overall increase to the budget was approximately \$14,000 most of which came from wages. He explained that he did not believe they had budgeted enough overtime in 2017 so he and Mr. Finley decided to budget for 80 hours of overtime for each employee in case of a bad winter.

Discussion was held regarding the 2017 MVH budget projections.

Mr. Finley said as the MVH fund sits it is over budgeted by approximately \$4,000. Even at that deficit the fund is still projected to have a 70% operating balance at the end of 2018.

Mr. Finley gave projections for the Local Road and Street fund. The revenues expected in 2018 are \$76,445. The preliminary budget is for \$130,000 in capital outlays. This will eat in to cash reserves but still leave a 50% operating balance.

Golf Course General Manager Wayne Gibbs presented the golf course budget. Mr. Gibbs explained that numbers were moved around within the budget but overall the budget decreased by about \$1,500. He said equipment repairs was added back in this year. In 2017 it has been paid from the courses NRO account.

Discussion was held regarding the courses budgeted fund and the non-reverting operating fund.

Cemetery Sexton John Hoskinson presented the preliminary cemetery budget. The overall budget increased by \$438,000. However, \$450,000 of that increase was for a new cemetery building. The new building has been discussed for the past few years.

Discussion was held regarding the Badger Fund and its possible uses.

Mr. Lollar said it looks like the cemetery will have a surplus at the end of this year. He asked if Mr. Hoskinson had any big purchases planned.

Mr. Hoskinson said that is mostly due to the employee turnover this year. For most of the year the department has been under staffed.

Fire Chief Allen Smith presented the Fire Department budget. He said the for the most part the budget stayed the same for 2018. He included \$10,000 for new sets of turnout gear and \$1,800 for a new security system. Overall the budget decreased by approximately \$6,000.

Mr. Finley explained that the capital outlays for the Fire and EMS get transferred from the NRO Fire and EMS fund to offset those amounts.

Mr. Smith presented the EMS budget for 2018. The overall budget increased by about \$12,000. The main reason for the increase is the paramedic intercepts. Money has not been budgeted for these in the past but we recently started being billed by Columbus Regional for those. That money will also be offset by a transfer from the NRO Fire and EMS.

Discussion was held regarding the need for a new ambulance.

Town Marshall Dave Mann presented the Police Department budget. He explained that the biggest decrease was the employee insurance. He and Mr. Finley re-evaluated the cost and found that the 2017 budget was over budgeted. Overall the department's budget decreased by approximately \$73,000 dollars. He explained several changes the department has made in order to cut spending. He said he had originally planned to get two cars in 2018 but said he can get by with just one with the current fleet. He explained that his capital outlays included new radios including radios for each of the cars. It also included Tasers for the officers.

Discussion was held regarding a K-9 unit.

Parks Director Daniel Teter presented the Swimming Pool budget. He said he increased the summer staff wages and also the repairs budget. The pool leases have paid off so now it is time to decide what will be done in the future. He said the pool floor is way overdue for resurfacing and the baby pool has been drained for a year and a half because it has a leak under it. Overall the budget decreased by approximately \$12,000.

Discussion was held regarding pool staff and the property where the pool sits.

Mr. Teter presented the Buildings and Grounds budget. The overall budget decreased by approximately \$10,000.

Mr. Teter presented the Parks and Recreation budget. He explained that the only increases in this budget were due to the new community center. The increase was approximately \$80,000. He explained that the community center does not look like it will be open by the first of the year so the amount could decrease if that employee was not added until the center was open.

Mr. Finley said the Parks Department is estimating \$400,693 in revenues and \$454,680 in expenses. This leaves a deficit of about \$53,000 but still leaves the operating balance around 35%. He suggested moving some levy from the general fund and putting it into the Park and Recreation to more closely balance both budgets.

Discussion was held regarding the new community center.

Mr. Finley said in his opinion if the town is going to pull its maximum levy it should be spending all the money pulled in by that levy. Taxpayers would much rather see their dollars being spent to improve the town rather than building a cash balance.

Councilman Simpson said he is against hiring new employees. He said he will vote in favor of it if it is necessary but he needs to see reports showing the need for new employees.

Discussion was held regarding the Park's impact on the local economy.

Mr. Teter presented the Parks and Recreation NRO budget.

Mr. Finley said that this fund is strictly revenue based. The department expects revenues of approximately \$221,500 for 2018. That is a \$50,000 increase in revenues from what was expected in 2017.

Mr. Teter started with the concessions budget. The increases in this budget are due to the two new diamonds. Overall the budget increased by approximately \$50,000.

Mr. Teter continued with the youth baseball budget. This budget increased by approximately \$13,000. Some of the increases are one-time expenses such as brick dust for the new fields.

Mr. Teter continued with the youth club budget. This budget increased slightly from 2017. The overall increase was \$4,000. The entire \$4,000 was for repairs. He said he would like to use that to do some painting in the parks building.

Councilman Simpson said the work Mr. Teter has done has not gone unnoticed. He thanked Mr. Teter for the work he has done with the department.

Mr. Finley presented the CCD fund budget. He explained that the fund was outside of the levy limits. The fund should have around \$40,000 for capital projects in 2018.

Mr. Finley said the CCI fund is a state distribution that brings in around \$10,000 per year. With the cash balance in the fund the town can afford approximately \$35,000 in capital projects from this fund.

Mr. Finley said the Riverboat fund is another state distribution that brings in about \$24,000 per year. With the cash balance in that fund the town can allocate \$60,000 for capital projects.

Mr. Finley said the LOIT Special Distribution fund amount is subject to change. If the town is awarded the grant for East Main Cross Street then most of these funds will be used in 2017. However, if we are not awarded the grant we will have approximately \$519,000 available for street projects in 2018.

Mr. Finley said the Shelby County EDIT fund has been earmarked for Timbergate. There should be \$40,000 available in 2018 for projects.

Mr. Finley said the Bartholomew County EDIT fund has been set aside for Blue River Building restoration project. That project will take a majority of the funds available. There should be \$70,000 available in 2018 for that project.

Mr. Finley presented the Sanitation budget. This budget pays for trash removal services and heavy trash pick-up. The budget is already as low as it can go to pay for those services at \$265,500.

Mr. Finley presented the Clerk-Treasurer and Town Council budgets. He said the Clerk-Treasurer budget only increased by \$500 over 2017. He said the biggest increase was in the council budget. This is because all the insurance numbers were moved to this department to help with the administrative side of the process. Overall the budget increased by \$57,000.

Mr. Finley said the town is sitting in a very healthy place as far as cash goes. Because of that it is a good time to start making a plan for what the cash reserves are going to be used for. He said he and Wade discussed putting together a list of capital projects that need to be done and prioritizing them. He said he would be comfortable doing \$1,000,000 in capital projects in 2018.

Discussion was held regarding capital projects needed within the community.

Mr. Finley said he would like to see each councilmember put together a list of capital projects he or she would like to see done. He said he thinks the cash position speaks wonders to the cash management the department heads have shown over the past years.

Councilman Lollar said he would like to see a list of fund balances in some of these funds.

Mr. Finley pulled up a list of funds and their current balances. He said he would be happy to get the council a hard copy of these funds.


Discussion was held regarding economic development within the town.

Mr. Finley said the only change in the budget he would recommend for advertising is moving some of the excess levy from the General fund to the Parks and Recreation fund to get both funds closer to balanced.

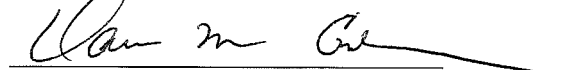
Councilman Simpson said he would like to wait until after the next budget workshop to decide on advertising numbers.

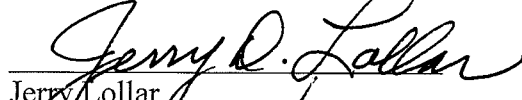
Being no further business or comments, Councilman Simpson made a motion to adjourn the meeting. Councilwoman Graham seconded. Motion carried.

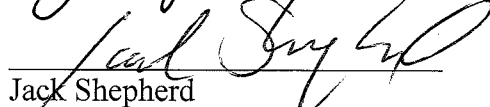
**EDINBURGH TOWN COUNCIL**

  
Kami Ervin, President

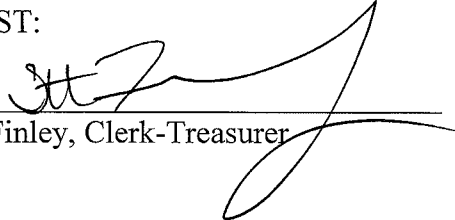
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Jeff Simpson, Vice President

  
Dawn Graham

  
Jerry Lollar

  
Jack Shepherd

ATTEST:

  
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Scott Finley, Clerk-Treasurer