

Special Town Council Meeting
Thursday, July 26, 2012
5:00 P.M. Town Hall

Edinburgh Town Council met in a special session on Thursday, July 26, 2012 at 5:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Hoffman called the meeting to order and said the purpose of the meeting was to discuss budgets.

Members present: Councilman John Drybread, Councilman Jeff Simpson, Councilwoman Kami Ervin, Vice President Curtis Rooks and President Ron Hoffman. Also present was Clerk Treasurer Jackie Smith and Town Attorney Dustin Huddleston.

Councilman Drybread said Mary is sitting in tonight also. John said the budgets are in good shape and the increases are in areas that we can't control like insurance FICA and that kind of stuff. John said on the council budget there is a sizeable increase on the legal services.

Councilman Rooks do you have anything to show the increases?

Director of Administrative Services Patterson said everyone should have his or her own sheets.

Glenn Giles presented the sanitation budget to the council and said the increases he had are for trash that goes up about 6.2% per year or an increase of \$13,300 and insurance that was added that they didn't have before of \$22,000.

Councilman Simpson asked what the insurance increases were for?

Glenn said that we added \$425 because we are paying one employee out of sanitation and part of the increases are insurance and PERF.

President Hoffman asked how much PERF went up?

Clerk Treasurer Smith said PERF had increased to 10%.

Councilman Simpson asked what the additional liability was for?

Director of Administrative Services Patterson said the additional liability was on the compactor and equipment.

Glenn said last years budget was \$ 18,166 and this year was \$349,055 about a \$22,000 increase and 6.2% is built in for 5 years.

Councilwoman Ervin asked what percent of the health insurance do we pay?

Director of Administrative Services Patterson said 85%.

Councilman Drybread said one thing that arose from last week was the cost of big trash pick up. John said it cost about \$ 20,000 per pop or \$ 40,000 for two times.

Councilman Simpson asked what the cost would be if we had no big trash pick up and there was a week of free dumping?

Glenn said he would have to look at that and see what the cost would be plus labor.

Councilman Simpson said it would just be the people dumping their own trash and no labor.

Glenn said he would have to get all the numbers in and could give you a close idea then.

Councilman Simpson asked what percent of salary increases were there?

Glenn said probable 3% but it would probably work out to be a 2.4%

Pat Pankey presented the police department budget to the council. Pat said he was taken back by the pay raises and he didn't put any in except for the matrix people. Pat said his budget increased \$41,906 because of the matrix people and a couple of people who upped their classification. One took an arms class and is now an arms instructor and the other is kind of a lab technician for the property room and trails. Overall the budget increased 3.9% with gasoline with an 8.6% increase, but the costs are the same by dropping something else off. The Police Department for a town of less than 5000 may not spend more than 15% for law enforcement purposes. Pat said he had discussed this with John a couple of times about the possibility of some of the other departments paying for one of the dispatchers who is on call for them. Pat said he knows they are getting money from ambulance fees and that would be taking it out of taxpayer money and into user fees.

Councilman Drybread said he had discussed this with Pat and an example would be a power outage.

Pat said they are swamped when there is a power outage.

President Hoffman said this is something we can work on in the future.

Councilman Rooks asked if the 100% increase on the reserves was to pay them?

Pat said you couldn't pay them that is for insurance we have to carry on them.

Councilman Simpson asked if we had two officers on matrix?

Pat said yes and each is a \$1500 jump. Pat said he had heard some grumbling last year about the entire town getting pay rises except for us and that isn't right. If the whole town gets raises then these people should be included.

Councilman Drybread said what we have asked the last couple of years is to put your 3% in and the raise is based on performance.

President Hoffman said there is nothing we have said that prevents you from getting a raise if the supervisor feels they deserve it except in 2010 nobody got a raise. This year it's at the superintendent's discretion.

Councilman Simpson said if you don't have the 3% in there I think we can adjust it.

Pat said he thought that it is a moral builder and I know the economy is getting a little better and we can do something to help them.

Councilman Rooks said that it is up to you Pat to make the decision.

Pat said the last he was told was there would be no pay raises handed out, and I get a phone call that says to have your budget ready next week.

President Hoffman said the only year that no raises were give out was 2010. Every year since then we made it clear that there is a 3% in the there for each department and the raise is based on performance by the supervisor.

Councilman Drybread said there have not been any blanket raises either.

Pat said he would like to include the 3% because it was a misunderstanding on his part.

Councilwoman Ervin asked if he had any training budget?

Town Marshall Pankey said it used to be in the budget and now it is put in NRO funds.

Councilman Simpson asked if the starting pay for officers were competitive with the surrounding areas?

Pat said we are lower by about \$3,000 starting out and after 5 years they are at \$40,000, which is close to about what half of them start at.

Councilman Simpson asked if we are close on the cap outs.

Pat said yes we are pretty close. Pat said he is satisfied and is thinking about retiring anyway.

Councilwoman Ervin asked if the travel was for conferences and things like that?

Pat said yes.

Councilwoman Ervin asked if there are any certifications we are missing for not attending any of these?

Pat said we have to have a certain amount of training yearly and we make sure we do that.

Councilwoman Ervin asked if that came out of NRO?

Pat said yes and that's why we have a firearms instructor who took both the NRA course at Fort Wayne and the Law Enforcement Academy training. He is now qualified and should be getting his license in the mail. Columbus said we could use their range, but we would have to pay for it.

Councilwoman Ervin asked about the ones that are at Atterbury?

Pat said the military range is pretty well booked up and they would have to shut down the state range.

Councilman Simpson said to go ahead and add the 3%.

Mike Price presented the Council with the street department budget. Mike said there were no increases in the 2013 budget, we moved money around for sidewalk repairs and things like that but the money is the same.

Councilman Rooks asked if there were salary increases?

Mike said we did figure them in with a lot of help from Mary.

Councilman Rooks said the salt is down.

President Hoffman said we shouldn't need a lot and asked Mike where he moved the money around?

Mike said you would have to ask Mary.

Mary said \$10,000 out of miscellaneous and put in the street.

Councilman Rooks said if the budget is the same and the salaries increased we had to shorten up something.

Mary said the salaries are in there for overtime and part time they had and there is a 3% in there also.

John Hoskinson presented the council with the cemetery budget and said that salaries, PERF, and insurance went up, but he has one less full time position and there is a 3% increase and a little more for part time.

Councilwoman Ervin asked if he planned to replace the full time position?

John said he planned to replace it with part time if he can and that is why his budget is decreased.

Councilman Simpson said he would rather see part time than full time so you don't have to pay the benefits if you can do it.

John Hoskinson said he realized some of the other stuff in the other line items were changed, but there was not much change except things are being paid out of what they should be paid.

Councilwoman Ervin said there is a decrease in your utilities.

John said he decreased on one, but increased on the other.

Councilman Simpson asked how long before you open the new section?

John said he has people wanting to buy now, but I want to get the rules set up just for that area and we need section signs and some small stuff and it has been a long, hot and dry summer.

Councilman Simpson asked how could we work on getting the cemetery rules back to the original rules?

John said we have worked on that some, we passed the 60" rule from the foot to the head of the grave, which will give us more room for mowers, and we have cleaned up some of that this summer. John said he could do what ever the council wants.

Councilwoman Ervin asked is this an ordinance or policy we have in place?

John said we have rules that actually state what you can do.

Councilwoman Ervin asked where she could get a copy?

John said usually they are in a box and there is a bulletin board with the rules and I have copies of them in the office.

Councilman Rooks asked if you can put them on the website?

John said they are on the website and whenever some one buys a grave he puts a copy of rules with the deed.

President Hoffman said this is a private issue and if John has any ideas that he thinks the public could live with he would entertain that. Ron said if we do nothing we would be stormed with people and he agrees that something eventually needs to be done. Ron said he would like John to come forward with an idea to keep the cemetery clean and not upset all the people and he thinks there is a compromise.

John said there are over 9000 people buried there and less than 5000 people in town.

Councilman Rooks said it makes sense for John to be in charge of the pots and say this is what we have and this is what it will cost you, then that would give us more control.

Johns said he usually suggests to people to bring in concrete and no plastic because it deteriorates.

Councilwoman Ervin asked if a lot of the issues were because they are outside of the areas?

John said yes and we have moved a lot of them.

Councilman Drybread said people don't understand what it takes to maintain those 9000 graves it's labor intense.

John said they just look at their own grave and not the cemetery as a whole.

Councilman Rooks asked if he had anyone mowing or weed eating on their own?

John said not for a long time and I have copied and laminated the rules and highlighted what they are doing wrong and left them on the grave, because we don't know for sure who is doing it.

Councilman Drybread said we need to educate the people on what they can and can't have on the grave.

John said people look at it both ways on what looks good and what doesn't.

President Hoffman said we need a plan and take some action. Ron said he had been through there and he knows what John and Jeff are talking about.

Allen Smith presented the council with the Fire and EMS budgets. Allen said he would go over the EMS first.

Councilwoman Ervin said there is a \$ 5000 increase for the EMS runs.

Allen said last year they went over 5 or 6 thousand dollars but he had money left in the fire to transfer over so I increases the EMS and decreased the fire by \$ 2000 and when we started billing the runs did not go down.

Councilman Simpson asked if we are getting any collections?

Allen asked Mary how much?

Mary said about \$120,000.

Clerk treasurer Smith said it was \$147,000.

Mary said that was before the payment came out.

Allen said we would talk about that at the next council meeting about paying some people that have been helping us. Allen said there is a \$55 raise on the Fire Chief if you wish and FICA, PERF and insurance went up. Office supplies were up to \$800 from \$600 on both budgets. The 307 on the EMS we took half of my ambulance pay and put it there to pay Med Bill. Last year 415 was \$ 12,000 and this year it is \$ 24,000 that is why it is up 100% and 307 is down to what it takes to pay the Med Bill people. I took \$200 out of utility gas and put \$50 in water and on the Fire, water and sewer it should be \$1150 not \$1500. Capital outlays is down because we paid off turnout gear we bought 5 years ago and what is left is the fire truck payment that we bought in 2004.

Councilwoman Ervin said she wondered about the amount allocated for the Chief was less than \$ 5000 and the elected officials are less than \$ 5000 and wanted to know the reason.

Clerk Treasurer Smith said if the elected officials go over \$ 5000 then they have to file an annual report.

Councilman Rooks asked if we are still thinking about the building?

Allen said it is still a good idea.

Councilman Rooks asked if we are still looking at getting an aerial lift?

Councilwoman Ervin said we are supposed to have one.

Allen said we are supposed to have one. ISO is going to be here in 2014 and I gave you a letter that says that is one thing they want us to have. Actually in 1994, 2004 and in 2014 we need to have one.

Councilwoman Ervin asked if there is money out there to get one?

Allen said he is looking into it, but I have no building to put it in.

Councilman Rooks said we need to look at that building if we get an aerial lift because we need somewhere to put it.

Councilwoman Ervin asked what building are you talking about?

Allen said the building next to the Paw Palace.

Councilman Rooks said we had a chance to buy that for \$ 250,000.

Allen said it was \$ 450,000.

Councilman Rooks said that would be Firestation 1 and we would still leave a truck at Fire station 2.

Allen said he would give it to the utility department.

Councilman Rooks said that might be an idea that we investigate.

Councilwoman Ervin said we are unable to fight fires in the mall area.

Allen said that the report says we have to be within two and one half miles and we are not there now.

President Hoffman said this is a good issue for a meeting in the future.

Allen said about the dispatching job that was in his budget one time when Ron Beier got it put in. It came up why it should come out of my budget since they have to have a dispatcher all three shifts and it was taken out. Allen said some days they have no runs and he doesn't think they should pay for it.

President Hoffman said so noted.

Allen asked Mary how we were going to pay the ambulance payment this year?

Wayne Gibbs presented the council with the Timbergate ERA budget and said increases were in the same areas as the other department: insurance, PERF workman's comp and general liability. Wayne said the only other increase was in the vehicle lease on 415 and this was to pay of Troy's lease.

Councilwoman Ervin asked if he planned to do a 3% increase?

Wayne said he can work them into that number easily.

Councilwoman Ervin asked if he anticipated any increases for improvements?

Wayne said he was working on some things that may have some impact.

President Hoffman asked if he had used more fertilizer this year?

Wayne said for two years in a row they have spent about \$ 30,000 per year and that is a lot better than \$ 90,000 to \$ 120,000 per year. Wayne said they have been doing more spraying this year because they don't want to lose the fairways.

Councilman Rooks said it's amazing how much stuff these people have to go through with turf management classes because he had to go through it just so he could spray weed killer.

Daniel Teter presented the council with budgets for Buildings and Grounds, Parks and Recreation and the Aquatics Center. Daniel said he will start with the building and grounds budget that shows an increase of \$ 20,577 do to increases in salaries, benefits and insurance. The reason for the increase is we are currently paying some people from other departments and we want to move them completely into building and grounds.

Councilman Drybread said what we asked everyone to do is if you had someone paid out of a department they didn't work for then we needed to get them paid from the department they worked for.

Councilman Rooks asked what department were they paid out of?

Daniel said the water and electric do to some of the property they maintained was theirs. Daniel said the electric went up a little in the budget.

Councilman Simpson asked how many full time employees does he have?

Daniel said 3 in building and grounds

Councilman Simpson asked how many part time.

Daniel said 2 this year and 3 for next year.

President Hoffman said you take care of a lot of ground Daniel.

Councilman Rooks asked if we own the land on 252 out to the Shell station that we mow?

Daniel said yes and when he took over this department there were areas that we mowed and weed eated that were not ours, but we have cut back on that.

Councilman Drybread said we actually bought that land.

Councilwoman Ervin asked if you have included the 3% for the employees?

Daniel said it is in there. Daniel said the park and recreation budget has decreased by \$14.

Councilwoman Ervin asked why the salary increase was \$ 70.00?

Daniel said we just rounded it off.

Councilman Rooks asked Daniel if he gets paid out of all 3 budget since he was the director of all of them.

Daniel said he gets paid from the park and recreation.

Councilman Rooks said he wondered because he got paid from different departments at school.

Daniel said aquatics is next and the biggest increase is insurance and it hasn't been paid out of the aquatics center, but out of the park and recreation's budget, so this has been moved to where it should be.

Councilman Rooks asked if this was for our workers or anyone hurt on the property.

Daniel said the liability is for property.

Councilman Rooks asked if we had budgeted for that this year?

Daniel said hopefully it will come out of 211 this year. We had a major leak that accounted for \$ 5000. Daniel said since he has been here there is less water lost every year because we do a better job of tracking it and hopefully next years budget for water will be last.

Councilman Rooks asked if he knew how much water we were losing per day?

Daniel said he could find out but it is designed to lose so much water per day to help get rid of bacteria and make the water easier to treat.

Councilman Rooks said he thought the heat would draw some out.

Daniel said we saved a lot of money on the leak by doing a lot of work in house. We had to have help on tracking the leak and doing the plumbing.

Councilman Drybread said we tried to do a little better on these budgets this year with a little less miscellaneous and more specific line items.

Councilwoman Ervin said once we broke it down and realized its more work, but you can find out where it is being spent.

Jackie Smith presented the council with the Clerk Treasurer budget and said his budget had increased \$ 302 or a .3% and that increase was do to benefits. Jackie said he had tweaked some areas as mileage, miscellaneous professional services and promotions and is going to tweak things a little more so I can come up with the same budget as last year.

Councilwoman Ervin asked what do you get mileage for?

Jackie said for conferences unless he can take a town vehicle.

Councilwoman Ervin asked what 415 other capitol outlays was for?

Jackie said it was for in case I need a new computer, a new printer, a new file cabinet, etc.

Mary Patterson presented the council with the town council budget. Mary said John had talked to you about the legal services on 307 being paid all out of the council and it should be paid out of all the departments. The other big increase is in 341 street lighting which has been \$22,00 and that has been wrong for a couple of years. So now it has been raised to \$36,000 and that will take care of it. There is also an additional 5,650 for phone, gas, electric and building maintenance. The total budget increase is \$76,955.

President Hoffman said most of that is in legal fees.

Mary said in the past if something was done out of the electric department it was taken out of the electric department, but now it is all being taken out of the council so it is going to be in the whole.

Councilman Rooks said it should be taken out of all the other departments.

Mary said it hasn't and it has been paid out of it before.

Councilman Simpson said he thinks the department that uses it should pay for it.

Councilman Rooks said he agreed.

Councilman Drybread said in the past he thought Rhonda had broken it down.

Clerk Treasurer Smith said before Dustin came on the bill came to me and it said so much from the electric, so much from the water and so much from the general.

President Hoffman asked the bill had that?

Clerk Treasurer Smith said it was written on the bottom and we can pay it the same way for Dustin.

Councilman Simpson said the bill says how many hours he worked and what for.

Town Attorney Huddleston said the line items say what it is for each issue.

Councilman Drybread said it would be an administrative nightmare to go through because Dustin might be working for ten departments with issues.

Mary asked if his bills had the rate on them?

Town Attorney Huddleston said each line had the time and what it was for times the contract rate and that gives a total that line and it adds all them up to the bottom line.

President Hoffman said for you that have seen the previous billing this is quite a change.

Councilman Simpson said he thinks who ever gets the service should pay the bill.

Councilman Drybread said no.

Councilwoman Ervin said I know some salaried people and some hourly people that work 40 hours per week, some work 50 hours per week and some of them work 100 hours per week. Do you have salaried people working that many hours per week?

Councilman Drybread said two prime examples would be Daniel and Wayne, they are salaried and work much more hours per week than our other supervisors. There decisions that are made because they are not in the same range.

Councilwoman Ervin asked whose responsibility is it?

President Hoffman said it is John's responsibility to approve it.

Councilman Simpson said Wayne is above the superintendents isn't he at \$50,000 and the others are at \$42,000-\$ 44,000 and what about Daniel.

Councilman Drybread said that is right on Wayne and Daniel are below all of them.

Councilwoman Ervin said he works a lot of hours.

Councilman Drybread said the difference is that the park and recreation has grown to a year around program in the last couple of years and there is no down time. John said he remembered many years ago when July 4th was the end of the program.

Councilwoman Ervin said he has 3 full time departments under him and I have know idea what he makes or the other guys make without sitting down and taking a look at it.

Councilman Rooks asked Daniel what he made?

Daniel said \$37,000.

Councilwoman Ervin said she wondered if it was something that could be worked into the budget.

Councilman Simpson said you have the swimming pool that is not year around. Building and Ground is not year around and he doesn't want to take anything away from Daniel.

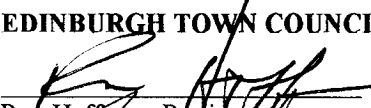
Councilman Drybread said if you look at Park and Recreation Directors across the spectrum Daniel is low and for the hours he puts in and having responsibility 12 months out of the year.

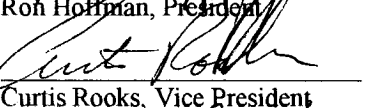
President Hoffman said that is something we will look into right John?

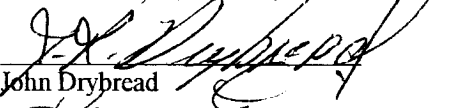
Councilman Drybread said yes.

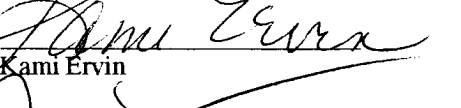
Being no further business or comments, Councilman Simpson made a motion to adjourn the meeting, Councilman Drybread seconded. Unanimous.

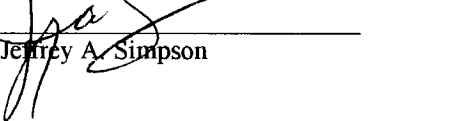
EDINBURGH TOWN COUNCIL


Ron Hoffman, President

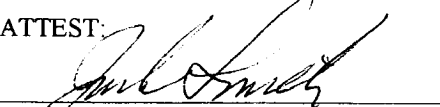

Curtis Rooks, Vice President


John Drybread


Kami Ervin


Jeffrey A. Simpson

ATTEST:


Jackie Smith, Clerk-Treasurer