

Town Council Meeting
Monday, June 13, 2016
6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Monday, June 13, 2016 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Kami Ervin called the meeting to order and led the Pledge of Allegiance.

Members answering roll call were: Councilman Jack Shepherd, Vice President Jeff Simpson, Councilwoman Dawn Graham, Councilman Jerry Lollar and President Kami Ervin. Also present were Town Attorney Dustin Huddleston and Clerk Treasurer Scott Finley.

President Ervin said next on the agenda were the minutes of the council meeting of May 23, 2016, the executive meeting of May 24, 2016, the executive meeting of June 3, 2016, and the Executive Meeting of June 9, 2016. Councilman Simpson made a motion to approve all sets of minutes as submitted. Councilwoman Graham seconded. Motion carried.

President Ervin said next on the agenda were claims and handed it over to Clerk Treasurer Scott Finley.

Mr. Finley said everyone should have received a copy of the claim docket for the period. He handed out a list of general ledger distribution changes made since the docket went out. The amount of the docket did not change, only the distribution. He said those changes are reflected in the updated docket. The total for the docket was \$511,868.37. He said he had signed off on all the claims in that docket and handed them over to the council for approval. Councilman Simpson made a motion to approve the claims with the additions as submitted. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was the town's annual insurance renewal. She asked Mr. Watson to lead the discussion.

Mr. Watson said the council should have received a copy of the staff report with a summary of all the information. He said the biggest difference in the two proposals is the liability insurance. The Zeller quote covered the town for \$3 million per incident with \$6 million cap and the Green Owens quote covers the town for \$1 million per incident with a \$2 million cap but also includes a \$5 million umbrella that covers all underlying policies. The difference in that cost makes up most of the difference in the quotes. Both companies quoted cyber coverage but the staff would recommend excluding that from the bid and looking into that coverage more in depth at a later date. He said if the council has any questions Larry Mayfield of Zeller Insurance and Aaron Brown of Green Owens Insurance were both present to answer any questions about their respective quotes.

Councilman Simpson asked about the difference between the liability insurances.

Mr. Mayfield said the coverage in his quote is \$3 million per occurrence including errors and omissions, civil rights coverage, wrongful employment practices, and employee benefits. The amount is doubled to get the aggregate amount of \$6 million. Aggregate means more than one claim in a 12 month period. He said he did not know about the umbrella quoted by Green Owens but most umbrellas have an SIR, or self-insured retention, of \$10,000 which the town would pay before the umbrella kicked in.

Councilman Simpson asked if Mr. Brown had anything to add on the umbrella coverage.

Mr. Brown said there is no self-insured retention limit on this policy. The umbrella does follow the form of the rest of the policy and is written by the same company so the verbiage in that policy would be the same. He added that the umbrella does also cover the worker's compensation plan as well as the rest of the underlying plans.

Councilman Lollar asked Mr. Brown to explain a few of the bullet points he added with his cover letter. One of the bullet points noted gaps in building coverage.

Mr. Brown said Green Owens did come in at higher estimated values per building. Under a blanket insured program, Green Owens takes a sum of all property values which basically eliminates a cap on a per occurrence basis.

Further discussion was held regarding the types of coverages provided by the different quotes.

President Ervin said the staff recommendation is for approval of the Green Owens quote based on the cost. The Zeller quote came in at \$206,561 and the Green Owens quote came in at \$170,906. She asked if there was any reason to go with Zeller's worker's compensation based on the difference in carriers.

Mr. Mayfield said he does not believe the company will write the worker's compensation plan separately.

Councilman Lollar made a motion to accept the insurance quote from Green Owens Insurance. Councilman Simpson seconded. Motion carried.

Mr. Mayfield said it has been an honor and a privilege working with the town council, the staff, and the citizens for so many years. He said he guarantees there will be no issues transitioning coverages.

President Ervin said next on the agenda was the proposed agreed order from IDEM (Indiana Department of Environmental Management). She asked Mr. Watson to explain the order.

Mr. Watson said this started with the submittal of the long term control plan to IDEM resulting from a discharge from the lagoon into Blue River. When the order came in, he was not comfortable signing the order without some conversation about what it would entail. A settlement conference was held with IDEM. They were very complimentary of the wastewater treatment plant and liked the long term control plan. They did note a few issues they had with the plan and Strand Associates are working on those issues and resubmitting the plan.

Further discussion was held regarding the long term control plan.

Mr. Watson said in addition to the steps being taken in the long term control plan, the storm water project currently underway will also help abate some of the issues regarding the lagoon.

President Ervin asked Mr. Huddleston if he was comfortable with the council signing the proposed order.

Mr. Huddleston said yes.

Councilman Simpson made motion to approve the agreed order from IDEM. Councilwoman Graham seconded. Motion carried.

Councilwoman Graham made a motion to allow President Ervin and Town Attorney Huddleston to sign the agreed order from IDEM on behalf of the town. Councilman Simpson seconded. Motion carried.

President Ervin said next on the agenda was the staff report on tax abatement CF-1 forms for Sacoma. She asked Mr. Watson to explain the documents.

Mr. Watson wanted to apologize to the council. At the last meeting he had mentioned the CF-1's presented were the last ones for the year. There were a couple more forms he had missed. The forms at this meeting were submitted on time they just need council approval. He said Sacoma is in substantial compliance with the original statement of benefits forms. The staff recommendation is for approval of the CF-1's.

Councilman Lollar made a motion to approve the CF-1's for Sacoma as submitted. Councilman Shepherd seconded. Motion carried.

Councilman Shepherd made a motion to allow President Ervin to sign the CF-1's on behalf of the council. Councilman Simpson seconded. Motion carried.

President Ervin said next on the agenda was the staff report on the funeral flower policy.

Mr. Watson said at the last meeting the staff had recommended passing a policy to more closely control the purchasing of flowers for deaths of employees and employee's families. Council had asked that more research be done on the matter. That research was included with the council packets. He said he found that the purchasing of flowers is common practice but the policy is rare. He said he still

believes the \$100 limit is a reasonable amount based on the few occurrences the town has. This policy will eliminate any ambiguity and place controls over the process.

Councilman Lollar said he agrees with the policy but would like to lower the dollar amount to \$75. Councilman Lollar made a motion to approve the funeral flower policy with a \$75 limit. Councilman Simpson seconded. Motion carried.

Council Comments

Councilman Lollar said there has been some progress on cleaning up the Fletcher Property on Brown Street but it was not all complete. The wood pile is still there. He asked for an update on that issue.

Mr. Watson said he spoke with Mr. Fletcher on a number of occasions. He has been out of state and the individual that usually mows the area for him is no longer able to mow. Mr. Fletcher started on the property himself and is continuing to work on the issue. The town has agreed to help remove the wood pile with a controlled burn. It will provide good training for the department.

Councilman Lollar asked if the fire department would have any expense for the controlled burn.

Fire Chief Allen Smith said the cost would be minimal. It is a volunteer department so the only cost would be the fuel to start the fire. It will provide good training on fire hoses for the newer volunteers.

Councilman Lollar said he would like to ask if Mr. Fletcher could help with the cost incurred.

Councilman Lollar thanked the street department for the repairs on the south side of East Main Cross. He asked what the timeline was for the north side.

Street Superintendent Curtis Rooks said the department would be starting on the north side tomorrow.

Mr. Watson said the water department has about 14 more services that need to be converted so there will continue to be holes until that project is complete.

Councilman Lollar asked Police Chief David Mann if any of the citations listed in his report were for speeding in the Timbergate area.

Mr. Mann said he does not have that information with him.

President Ervin thanked the electric department for their work repairing transformers near her house over the weekend.

Mr. Huddleston gave an update on the pending litigation regarding the truck that struck overhead lines by the water department. He attended a pre-trial conference to establish a trial date and deadlines leading up to the trial. A jury trial date has been set for March 21, 2017. The court has ordered the town to go to mediation with a neutral arbitrator to attempt to settle the matter. Lynn Grey will be the mediator and the mediation will be held in August. The council will need no more than two council members to be present to make decisions at the mediation. The council will therefore need to authorize one or two members to have the authority to negotiate on behalf of the council. That decision does not need to be made at this meeting.

Mr. Finley said on June 22, 2016 the town has scheduled an update of the software system that will require the system to be down for up to 4 hours. This means during that period we cannot record utility payments. Therefore the office will be close at noon on June 22, 2016 and will reopen at 8 A.M. on June 23, 2016. During that time the staff will be organizing and re-labeling files in accordance with the state retention schedule. Notice will be posted on the door of the utility office.

Departmental Comments

Mr. Watson said he wanted to inform the council that there is grant money available for roads and streets from the state. Applications have to be in by July 15, 2016. It is a 50/50 match and could be extremely advantageous to the town. He said he has asked Strand to give a quote on what they would charge to prepare an application on behalf of the town.

Wastewater Superintendent Glenn Giles said he would like to invite any of the council to come out and take a tour of the treatment plant. They can come by unannounced or let him know a good time.


Police Chief David Mann said the department has entered into an agreement with buycrash.com to share the proceeds of the sale of accident reports. Because more and more people are purchasing reports online the department receives less revenue. This agreement says the site will share a portion of the proceeds with the department. It is not a lot of money but it is something.

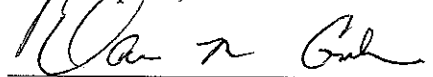
Mr. Mann said also the grant money from the bullet proof vest purchased last year has finally come back.


Being no further business or comments, Councilwoman Graham made a motion to adjourn the meeting. Councilman Simpson seconded. Motion carried.

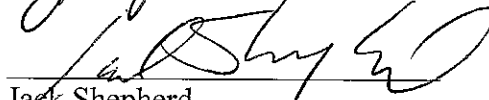
EDINBURGH TOWN COUNCIL


Kami Ervin, President

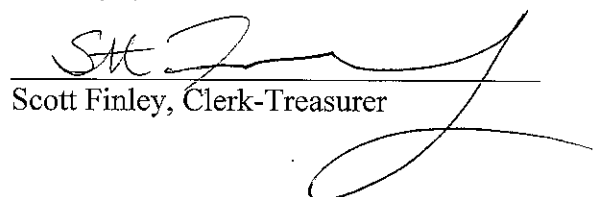

Jeff Simpson, Vice President


Dawn Graham


Jerry Lollar


Jack Shepherd

ATTEST:


Scott Finley, Clerk-Treasurer