

Town Council Meeting
Monday, June 27, 2016
6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Monday, June 27, 2016 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Kami Ervin called the meeting to order and led the Pledge of Allegiance.

Members answering roll call were: Councilman Jack Shepherd, Vice President Jeff Simpson, Councilwoman Dawn Graham, Councilman Jerry Lollar and President Kami Ervin. Also present were Town Attorney Dustin Huddleston and Clerk Treasurer Scott Finley.

President Ervin said next on the agenda were the minutes of the council meeting of June 13, 2016 and the executive meeting of June 14, 2016. Councilman Simpson made a motion to approve both sets of minutes as submitted. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda were claims and handed it over to Clerk Treasurer Scott Finley.

Mr. Finley said everyone should have received a copy of the claim docket for the period as well as an end-of-month docket for April. The total for the April end-of-month docket was \$211,572.75. He said there were two additions to the regular claim docket. A fuel bill from the golf course that came in late and a conference registration for the Street Superintendent. The total for that claim docket was \$1,034,394.61. He said he had signed off on all the claims in those dockets and handed them over to the council for approval. Councilman Simpson made a motion to approve the claims with the additions as submitted. Councilwoman Graham seconded. Motion carried.

President Ervin said next on the agenda was the first reading of Ordinance 2016-5 Materiality Threshold Policy. She asked Mr. Finley to explain the ordinance.

Mr. Finley said the next two items on the agenda tie together. The State Board of Accounts (SBOA) has required cities and towns to pass an ordinance setting a minimum threshold for losses, shortages, and thefts of public funds or property that will be reported to the SBOA. The threshold for the Town of Edinburgh as stated in the ordinance will be \$2,000. That number is based on a percentage of monthly revenues. The ordinance states that anything under \$2,000 will still be investigated internally but will not be reported to the SBOA.

President Ervin said because it is a first reading no action is needed.

President Ervin said next on the agenda was the first reading of Ordinance 2016-6 Internal Control Policy. She asked Mr. Finley to explain the ordinance.

Mr. Finley said again this ordinance is required by SBOA. It is to establish uniform internal controls within the town. The SBOA has been stressing internal controls for the past few years and this ordinance helps establish stricter controls to deter malfeasance and promote transparency.

President Ervin said again no action is needed because it is a first reading.

President Ervin said next on the agenda was Resolution 2016-8 Adopting the Johnson County Multi-Hazard Mitigation Plan. She asked Interim Town Manager Wade Watson to explain the resolution.

Mr. Watson said Johnson County developed this plan after the 2008 flood. It is an effort to coordinate resources from all of the communities within Johnson County in the event of an emergency situation. In 2009 the town adopted Johnson County's plan word for word. He

said the county had contacted him and said the town needs to pass a new resolution so they can submit their updated plan. The resolution represents no changes it simply updates the county files. Councilman Simpson made a motion to approve Resolution 2016-8. Councilman Shepherd seconded. Motion carried.

President Ervin said next on the agenda was Resolution 2016-9 Indiana Public Employers' Plan. She asked Mr. Watson to explain the resolution.

Mr. Watson said this and the next two items on the agenda are related to the transfer of the town's workers compensation insurance. These must be adopted for the insurance to become effective with the new carrier. Councilwoman Graham made a motion to approve Resolution 2016-9. Councilman Simpson seconded. Motion carried.

Councilwoman Graham made a motion to allow President Ervin to sign Resolution 2016-9 on behalf of the council. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was the Indiana Public Employers' Plan Membership Agreement. She again asked Mr. Watson to explain.

Mr. Watson said this is another document required by the insurance carrier before the town employees will be covered under the new policy. Councilman Shepherd made a motion to approve the agreement as submitted. Councilman Lollar seconded. Motion carried.

Councilman Lollar made a motion to allow President Ervin to sign the agreement on behalf of the council. Councilwoman Graham seconded. Motion carried.

President Ervin said next on the agenda was Indiana Public Employers' Plan Rostered Volunteer Addendum. Again she asked Mr. Watson to explain.

Mr. Watson said this addendum is coverage for the police department's reserve officers. Councilwoman Graham made a motion to approve the Indiana Public Employers' Plan Rostered Volunteer Addendum. Councilman Lollar seconded. Motion carried.

Councilman Lollar made a motion to allow President Ervin to sign the addendum on behalf of the council. Councilwoman Graham seconded. Motion carried.

President Ervin said next on the agenda was the appointment of representative(s) to attend mediation regarding the Horizon/Avenue case. She asked Mr. Huddleston to elaborate.

Mr. Huddleston said at the last meeting he said that he would need no more than two council members to attend the mediation with him to make decision on behalf of the council. After the council appoints these representatives he can work with their schedules to set a date for mediation. Councilman Simpson made a motion for President Kami Ervin and Councilwoman Dawn Graham to represent the council at the mediation for the Horizon/Avenue case. Councilman Lollar seconded. Motion carried.

Council Comments

Councilman Simpson asked about the residential waste flier that was going out in the utility bills. He asked if there had been any issues.

Mr. Watson said it an ongoing problem in the town. The town tries to publish something like this once a year to announce heavy trash pick-up in July. The flier tells the dates of pick-up for residential waste removal, yard waste removal, and heavy trash removal. It includes things that will and will not be picked up by each service.

Councilman Lollar said the Fletcher property is looking better. He asked if the wood was just hauled away.

Mr. Watson said Mr. Fletcher hired a local contractor to perform those services without engaging the town's services.

Councilman Lollar asked about the mound of dirt on that property.

Mr. Watson said he has been told that the mound is top soil that was garnered for the final excavation of the property. There were arrangements for someone to pick it up but it fell through.

Councilman Lollar said East Main Cross is also looking better. He asked about the timeline of that project.

Mr. Watson said this might be an appropriate time to give an update on the total project. He said there are still some services to convert and a few hot taps. It will be an ongoing project between now and sometime mid-summer next year. The bid opening for the project was last Thursday and there was an apparent low bidder. The town expects release of funds by the end of the week and hopes to have an award proposal in front of council at the next council meeting. The contractor is out of Brookeville, Indiana and would like to start this project as soon as possible. They would like the timeline to be escalated. Their bid was around \$834,000 meaning the town may have to allocate a little more money than expected. The other four bids were over a million dollars. He said so far everything has been good news.

Councilman Lollar said he had a citizen ask him about the status since the fall festival and parade would be coming up in September.

Mr. Watson said his guess is that this project will cause the town to have to reroute the parade.

Departmental Comments

Mr. Watson said he apologized for not getting this on the agenda but there are two representatives present from IMPA to give a presentation on their relationship with the Town of Edinburgh.

Eric Burch, Manager of Member Services, and Carolyn Wright, Vice President of Government Relations, were present and gave a presentation about IMPA and their relationship with the town. Mr. Burch passed out to the council a copy of his presentation materials.

President Ervin thanked Mr. Burch and Ms. Wright for their presentation.

Mr. Watson said at the last council meeting he mentioned there was a chance for the town to participate in a pavement assessment plan and a grant program. The assessment deadline has been extended to July 29, 2016. Every street in the community must be assessed and rated. The grant application is submitted after the assessment has been completed. It is a 50 percent matching grant with the state. He said he is proposing that council authorize Strand Associates to do the pavement assessment and grading and submit the grant on behalf of the town by July 29. The cost to the town for these services would be \$12,000. Another bid from Triad came in at \$1,500 less but the town would be responsible for submitting all of the grant paperwork. Councilman Shepherd made a motion to allow Strand Associates to do the pavement assessment and submit the grant paperwork on behalf of the town. Councilman Simpson seconded. Motion carried.

Parks Director Daniel Teter said the Firecracker Festival will be held on Monday, July 4, 2016. There will be music from 5 to 9, food, games, and fireworks at dark. The pool had its first twilight swim of the year and had 350 people show up. Revenues are about \$10,000 higher at the pool this year than they were this time last year and park revenues are about \$25,000 higher than this time last year.

Street Superintendent Curtis Rooks thanked the council for allowing Strand to work on this grant opportunity. He said he has been to some classes about the plan that needs to be done.

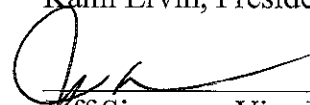
The plan will be constantly changing. Being a former council member he said he is disappointed in himself for allowing the streets to get so bad.

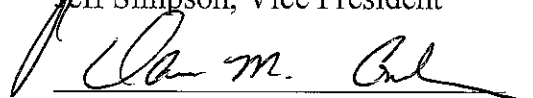
Melissa Acton of Congressman Todd Young's office was present. She said members of the office were trying to visit county and local governments to see what issues they need to address.

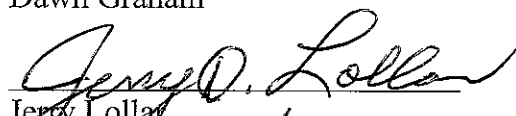
Being no further business or comments, Councilwoman Graham made a motion to adjourn the meeting. Councilman Simpson seconded. Motion carried.

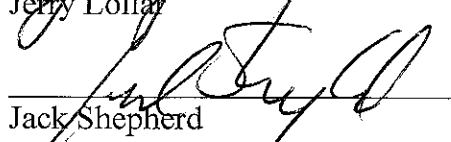
EDINBURGH TOWN COUNCIL


Kami Ervin, President


Jeff Simpson, Vice President


Dawn Graham


Jerry Lollar


Jack Shepherd

ATTEST:


Scott Finley, Clerk-Treasurer