

Town Council Meeting  
Monday, October 24, 2016  
6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Monday, October 24, 2016 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Kami Ervin called the meeting to order and led the Pledge of Allegiance.

Members answering roll call were: Councilman Jack Shepherd, Councilman Jeff Simpson, Councilwoman Dawn Graham, Councilman Jerry Lollar, and President Kami Ervin. Also present were Town Attorney Dustin Huddleston and Clerk Treasurer Scott Finley

President Ervin said next on the agenda were the minutes of the special meeting of October 4, 2016 and the council meeting of October 10, 2016. Councilman Simpson made a motion to approve both minutes as submitted. Councilwoman Graham seconded. Motion carried.

President Ervin said next on the agenda were claims and handed it over to Clerk Treasurer Scott Finley.

Mr. Finley said everyone should have received a copy of the regular claim docket for the period. He gave the council a list of a few claims that had been added since they received the docket. The total for that claim docket was \$710,394.11. He said he had signed off on all the claims in that docket and handed them over to the council for approval. Councilwoman Graham made a motion to approve the claims with the additions as submitted. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was the Planning Commission Resolution 2016-1 Certification of Amendment to the Comprehensive Plan.

Mr. Huddleston said this item certifies to the council that the procedure took place as required. The planning commission reviewed the amendment and has provided that to the council for approval. The next item on the agenda will be that resolution for the council's consideration.

President Ervin said next on the agenda was Resolution 2016-13 Amendment to Comprehensive Plan. Councilwoman Graham made a motion to approve Resolution 2016-13. Councilman Simpson seconded. Motion carried.

President Ervin said next on the agenda was the Waterworks Refunding Revenue Bonds 2016 Bond Counsel Engagement Letter. She asked Mr. Huddleston to explain.

Mr. Huddleston said the next two items on the agenda are the customary engagement letters that the bond counsel and the underwriter issue. The Sewage Work Bonds last year went through a similar process. The town is hiring the bond counsel to refund the bonds and underwriter to shop out the bonds to get them refunded. The goal is to lower the interest rate on the waterworks bond and save money over the life of the bond. He said he had reviewed both letters and they are acceptable. Councilman Simpson made a motion to approve the Waterworks Refunding Revenue Bonds 2016 Bond Counsel Engagement Letter. Councilman Shepherd seconded. Motion carried.

Councilman Shepherd made a motion to allow President Ervin to sign the bond counsel engagement letter on behalf of the council. Councilwoman Graham seconded. Motion carried.

President Ervin said next on the agenda was the Waterworks Refunding Revenue Bonds 2016 Underwriter Engagement and Disclosure Letter. Councilman Lollar made a motion to approve the Waterworks Refunding Revenue Bonds 2016 Underwriter Engagement and Disclosure Letter. Councilwoman Graham seconded. Motion carried.

Councilwoman Graham made a motion to allow President Ervin to sign the underwriter engagement and disclosure letter on behalf of the council. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was the introduction of an Ordinance on Amending Water Rates. She asked Mr. Huddleston to explain the ordinance.

Mr. Huddleston said at the previous council meeting Umbaugh gave a presentation on the state of the town's water rates. Their recommendation was to increase the rates as they have not been increased in several years. This ordinance is the first step to increasing those rates. It reflects the increases recommended by Umbaugh. This is a first reading for the council's review. The ordinance has been reviewed and approved by Umbaugh. The process does require a public hearing on the rates.

Councilman Simpson made a motion to set the public hearing for the water rate increase for November 14, 2016. Councilman Shepherd seconded. Motion carried.

President Ervin said next on the agenda was the Utility Service Company Presentation. She asked Town Manager Wade Watson to introduce the company.

Mr. Watson said the Utility Service Group provides a service that would take over the maintenance of the town's wells for a period of ten years and get them back to capacity. Well #2 has recently failed and the department is having trouble meeting capacity. He said Marc Hansen was present from the Utility Service Group to explain the process of maintaining the wells. He said his recommendation following the presentation is that the council proceed with signing the contract for the maintenance of the wells after being reviewed by legal counsel.

Discussion was held regarding the cost of the service and the state of the wells.

Marc Hansen gave a presentation on the service Utility Service Group provides.

Further discussion was held regarding the failure of Well #2.

Mr. Watson said in round numbers the cost is between \$9,000 and \$10,000 per year per well or approximately \$40,000 per year total.

Councilman Lollar made a motion to allow Mr. Huddleston to review the contract. Councilman Simpson seconded. Motion carried.

President Ervin said next on the agenda was Ordinance 2016-8 Amending Ordinance 1998-6 Town's Purchasing Agency. A draft has been submitted for the council's review.

Councilman Lollar said he would like to see any expense over \$5,000 be reviewed by council prior to purchase.

Councilwoman Graham asked if \$5,000 was a high enough amount. She said she agreed with the original amounts presented by Mr. Finley.

Discussion was held regarding the amounts in the ordinance.

Councilman Simpson made a motion to change the council approved amount from \$2,500 to \$7,500. Councilman Lollar seconded. Motion carried 3 to 2 with Councilwoman Graham and President Ervin voting nay.

Councilman Simpson made a motion to remove the line regarding items outside the department's applicable budget. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was the Timbergate update presented by General Manager Wayne Gibbs.

Mr. Gibbs handed out a copy of his PowerPoint presentation for the 3<sup>rd</sup> quarter of 2016. The first slide showed the revenues and expenses for the 3<sup>rd</sup> quarter. The loss for the quarter was \$129,274.23. Deducting the bond payment left a profit of \$101,725.77. The second slide showed where the revenues came from. The final slide showed the Profit/Loss for all of 2016. He also

passed out to the council a packet showing the weather each day for the entire quarter. He said of the 92 days in the quarter, it rained on 37 of those days.

Councilman Lollar asked how the weather compared to other years.

Mr. Gibbs said he could not find that information but rain on 40% of the days seems very high.

Councilman Lollar asked why memberships were lagging behind.

Mr. Gibbs said he would not say they are lagging behind. Those numbers will pick up in the 4<sup>th</sup> quarter when more people pay for the following year's membership.

### **Council Comments**

Councilman Lollar asked if the council could get an hours worked report for all employees through October.

Mr. Watson said he could provide that for the council.

Councilman Lollar said he noticed the town had cleaned some leaves from the street drains but whoever did the work left the debris either on the street or up on the sidewalk.

Mr. Watson said he would address that situation.

### **Departmental Comments**

Electric Superintendent Kevin Rubush presented the council with estimates for the repair of the pick-up truck as well as the repair of a chipper. For the truck, Crosspoint had the cheapest estimate at \$6,993.68. Councilman Lollar made a motion to approve the Crosspoint quote for the pick-up repair. Councilwoman Graham seconded. Motion carried.

Mr. Rubush said for the chipper the cheapest quote was Heavy Equipment Services at \$6,962.87 but his recommendation would be to allow Vermeer to repair it for \$7,397.13 because the machine is a Vermeer and that is all they work on. Also the chipper is already at Vermeer and there would be a cost associated with transporting it. Councilwoman Graham made a motion to approve the quote for Vermeer for the chipper repair. Councilman Simpson seconded. Motion carried.

Town Manager Wade Watson presented the council with the monthly budget reports. He said he would be happy to answer any questions about those.

Mr. Watson also presented the council with a proposed revision to the overtime policy. He said his recommendation was for council to allow Mr. Huddleston to review the policy and have it ready for approval at the next council meeting with an effective date of January 1, 2017. Councilwoman Graham made a motion to authorize Mr. Huddleston to review the overtime policy amendment. Councilman Lollar seconded. Motion carried.

Mr. Watson presented the council with his results of the combined paper product purchase study. He said he will be meeting with vendors for the possibility of consolidating the town's purchases. He explained that while there is the possibility for some savings by consolidating, he found that for the most part the departments are shopping around and finding the lowest possible price.

Mr. Watson gave an update on the vehicle decals. He said he should have templates for review this week. They have a 7 to 10 day turnover for the installation of those decals.

Mr. Watson gave an update on the Blue River Building project. The new storefront is in place but the building is still posing some issues. It is still scheduled to be completed by the end of the month but that still may not happen.

Mr. Watson said the storm water project has begun. The structure at Kyle and Main Cross is in the ground but the staff is not happy with the concrete that has been poured. It has not been finished to the specifications in the bid documents.

Mr. Watson said his last item was regarding the trees in the cemetery. Each year the department replaces damaged trees in the cemetery using money from the Badger Fund. He gave the council a quote for the trees from Schneider Nursery, Inc.

Parks Director Daniel Teter said the Halloween Festival will be on October 31<sup>st</sup> at the sports complex. The Fall Bazaar at East Side Elementary will be on November 4<sup>th</sup>. They have over 50 vendors already signed up for that event. Basketball registration has also started.

Water Superintendent Mike Pendleton said that one of the hot taps he talked about at the last meeting will not be possible because there is not room. They will have to shut the water off to the apartments in that area and put them on a temporary boil water advisory.

Police Chief David Mann said he wanted to make sure the council kept in mind that the police department is on a different type of pay schedule and to think of that when adjusting the overtime policy.

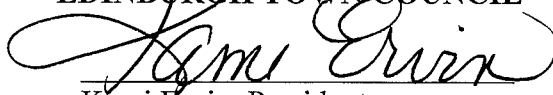
Fire Chief Allen Smith said he believes the department has finally got the ambulance fixed. Since the repair they have had no issues.

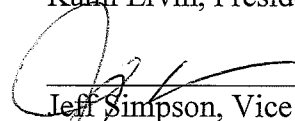
### Public Comments

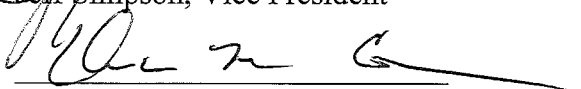
Cathy Hamm said she has not been to a meeting since the Bicentennial Celebration but she wanted to compliment those who worked on the Edinburgh display. It was by far one of the best displays at the event.

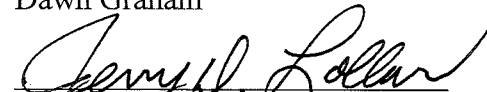
Being no further business or comments, Councilman Simpson made a motion to adjourn the meeting. Councilman Lollar seconded. Motion carried.


### EDINBURGH TOWN COUNCIL

  
Kami Ervin, President

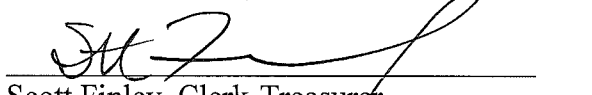
  
Jeff Simpson, Vice President

  
Dawn Graham

  
Jerry Lollar

  
Jack Shepherd

ATTEST:

  
Scott Finley, Clerk-Treasurer