

Town Council Meeting
 Wednesday, December 28, 2016
 6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Wednesday, December 28, 2016 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Kami Ervin called the meeting to order and led the Pledge of Allegiance.

Members answering roll call were: Councilman Jack Shepherd, Councilwoman Dawn Graham, Councilman Jerry Lollar, and President Kami Ervin. Also present were Town Attorney Dustin Huddleston and Clerk Treasurer Scott Finley. Councilman Jeff Simpson was absent.

President Ervin said next on the agenda were the minutes of the council meeting of December 12, 2016. Councilwoman Graham made a motion to approve the minutes as submitted. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda were claims and handed it over to Clerk Treasurer Scott Finley.

Mr. Finley said everyone should have received two claim dockets in their packets. The regular claim docket for the last period and an end-of-month docket for October. The total for the regular docket was \$599,699.22 and the total for the end-of-month docket was \$311,339.54. He said he had signed off on all the claims in those dockets and handed them over to the council for approval. Councilwoman Graham made a motion to approve the claims as submitted. Councilman Shepherd seconded. Motion carried.

President Ervin said next on the agenda was Ordinance 2016-12 Salary Ordinance. She asked Town Manager Wade Watson to explain the changes to the ordinance.

Mr. Watson said he and Mary Patterson looked at several different comparable communities to get a feel for employee pays in the surrounding areas. He said the changes since the last salary ordinance are highlighted on their copy.

Councilman Lollar asked to see a copy of the previous salary ordinance. Mr. Watson made copies of the previous salary ordinance and handed them out to the council. Discussion was held regarding the changes. Councilman Lollar made a motion to approve Ordinance 2016-12. Councilman Shepherd seconded. Motion carried.

President Ervin said next on the agenda was Ordinance 2016-13 Transfer of Appropriations. She asked Mr. Finley to explain the ordinance.

Mr. Finley said this ordinance is an accounting clean-up to transfer appropriations to line items that may have gone into the negative. Those transfers are listed on the last pages of the ordinance. Councilwoman Graham made a motion to approve Ordinance 2016-13. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was Resolution 2016-17 Board Appointments to Planning Commission; Joint Planning Commission; Joint Plat Use; Joint Zoning Board of Appeals; Zoning Board of Appeals; Redevelopment Commission; Redevelopment Authority and Economic Development Board. She said she contacted everyone that was on these boards previously and they all agreed to continue on their respective boards. The only change was Alice Taulman will be replaced by Curtis Rooks as the school representative on the Edinburgh Redevelopment Commission. Councilman Shepherd made a motion to approve Resolution 2016-17. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was Resolution 2016-18 Amending the Overtime Policy. She asked Mr. Huddleston to explain.

Mr. Huddleston said the council approved the staff recommendation to amend the town's overtime policy. This resolution memorializes what the council approved in that staff report. Councilman Shepherd made a motion to approve Resolution 2016-18. Councilman Lollar seconded. Motion carried.

President Ervin said next on the agenda was 2016 Encumbrances. She asked Mr. Finley to explain those.

Mr. Finley said there are two encumbrances this year both from the street department. Bids have been awarded for the Eisenhower project and for the County Line Road project. Because we have purchase orders for those projects we can encumber 2016 budgeted funds for those projects in 2017. Both encumbrances are for Robertson Paving from 201-000-444000. Councilwoman Graham made a motion to approve the encumbrances as submitted. Councilman Shepherd seconded. Motion carried.

President Ervin said next on the agenda was the Edinburgh Redevelopment Commission Annual Report. She said she has not received that report yet so the item will need to be tabled. Councilman Lollar made a motion to table the Edinburgh Redevelopment Commission Annual Report until the report has been received. Councilman Shepherd seconded. Motion carried.

Council Comments

Councilman Lollar said some sidewalks are chipped in the area where the storm water project is going on. He asked if those were going to be repaired.

Mr. Watson said it is not part of the scope of work for the storm water project but the plan is to repair curbs and sidewalks after the work is complete.

Councilman Lollar said we may need to do something before that because there are some sections that are pretty bad and school children use those sidewalks to get to East Side.

Discussion was held regarding the towns liability for trip hazards on sidewalks.

Councilman Lollar asked if Mr. Watson could give the council a report on the status of the sidewalks after the project was completed.

Mr. Watson said he would be happy to give his opinion on the sidewalks but he would recommend having an engineering firm perform that evaluation.

Councilman Shepherd said the town had some ice issues with ice a few weeks ago and the bricks in the downtown area were much slicker than the rest of the streets and sidewalks. Those bricks have been an issue. They stay colder than the sidewalks and cause a slip hazard.

Mr. Huddleston said the town successfully closed on the lift station property. The deed has been recorded and the town now owns that property.

Mr. Huddleston said the council asked him to review the well contract for well #5. He said he reviewed that and found some items that needed corrected. He has received the corrections and will review those as well.

Mr. Huddleston said the Redevelopment Commission met after the previous council meeting and during that meeting unanimously authorized him to begin work on establishing a Tax Increment Finance (TIF) District. He explained what a TIF does and the process of setting up a TIF District. He said he will keep the council informed of that process.

Town Manager Wade Watson said the town closed on the Waterworks bond.

Mr. Huddleston said all the documents have been signed and it was a quick turnaround. The town hit it at the right time because rates are already trending up.

Mr. Watson said the savings will be approximately \$45,000 per year over the life of the bond. The new rate is approximately 2.4%. The bond was purchased by Salin Bank.

Mr. Watson said he and Building Commissioner Nick Valenzuela met with Jill Curry of OCRA and the meeting went well. They discussed the possibility of future grants. One point brought up in the meeting was that there are points against the town if we apply for the same type of grant within 7 years.

Departmental Comments


Parks Director Daniel Teter presented a staff request for Park and Recreation part time employees. The report laid out how many part time employees he was requesting for certain positions. It also gave job descriptions and sample work schedules. Councilman Shepherd made a motion to approve the staff request as presented by Mr. Teter. Councilwoman Graham seconded. Motion carried.

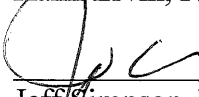
Mr. Teter said he would also like to share a revenue report for the parks department as of today. Revenues are up \$47,317.09 from 2015. Those revenues have steadily increased each year since 2010.

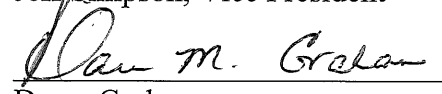
Mr. Watson said in economic development there is more and more interest in knowing the lifestyles available in certain areas. The growth in the parks department is an example of how this community voluntarily supports these programs.

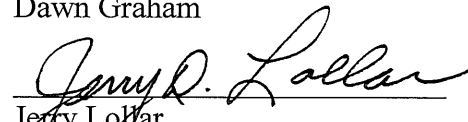
Being no further business or comments, Councilman Shepherd made a motion to adjourn the meeting. Councilman Lollar seconded. Motion carried.

EDINBURGH TOWN COUNCIL


Kami Ervin, President


Jeff Simpson, Vice President


Dawn Graham


Jerry Lollar

Jack Shepherd

ATTEST:



Scott Finley, Clerk-Treasurer