

**Town Council Meeting**  
**Monday, March 11, 2019**  
**6:00 P.M. Town Hall**

Edinburgh Town Council met in a regular session on Monday, March 11, 2019 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Jerry Lollar called the meeting to order and led the Pledge of Allegiance.

**Members answering roll call:** Councilman William Jones, Vice President Dawn Graham, Councilman Ryan Piercefield, and President Jerry Lollar. Also present was Clerk-Treasurer Scott Finley. Councilman Jeff Simpson and Town Attorney Dustin Huddleston were absent.

**Minutes** - Council Meeting Minutes of February 25, 2019 and Special Meeting Minutes of March 4, 2019. Councilwoman Graham made a motion to approve the minutes as submitted. Councilman Piercefield seconded. Motion carried.

**Claims** - The council received two claim dockets in their council packet. The first was an end-of-month docket for January totaling \$527,834.55 and the second was the regular docket for the period totaling \$204,212.28. Mr. Finley said he had signed off on all the claims in those dockets and handed them over to the council for approval.

Councilman Piercefield made a motion to approve the claims as submitted. Councilwoman Graham seconded. Motion carried.

**Resolution 2019-1 Expressing Support for Local Income Tax for Johnson County** – Mr. Finley said he had forwarded some information from county council meetings to Mr. Huddleston in order for him to draft this resolution. The resolution states that the council will support the local income tax as it has been explained to the local units.

President Lollar said he had spoken with Mr. Huddleston about some questions he had, specifically that there was no tax percentage. Mr. Huddleston explained that there would be future documents between the town and the county. This resolution only states the town's support for the tax.

Councilwoman Graham made a motion to approve Resolution 2019-1. Councilman Piercefield seconded. Motion carried.

**First Amendment to Construction Agreement** – Mr. Watson said this is an amendment to the agreement with O'Mara on East Main Cross. The document amends the timeline and the amount. O'Mara has signed the document and just needs council approval.

Councilwoman Graham made a motion to approve the First Amendment to the Construction Agreement. Councilman Jones seconded. Motion carried.

Councilwoman Graham made a motion to allow President Lollar to sign the agreement on behalf of the council. Councilman Piercefield seconded. Motion carried.

**Settlement Agreement** – Mr. Watson said this is the agreement for which O'Mara was default on the contract. The project was to be completed by November 30, 2018. This agreement is for the amount that council approved Mr. Huddleston to authorize.

Councilman Piercefield made a motion to approve the settlement agreement. Councilman Jones seconded. Motion carried.

Councilwoman Graham made a motion to allow President Lollar to sign the agreement on behalf of the council. Councilman Piercefield seconded. Motion carried.

**Capital Projects Discussion** – The council was provided a list of the top priorities for capital projects (Appendix A). The list was categorized by the funds that could pay for each project. Mr. Lollar said the top priority was the fire department status determination. He asked if there were any updates on that project.

Mr. Finley said he, Councilman Piercefield, and Town Manager JT Doane sat down and discussed options for the fire department. Mr. Finley provided the council with an excel sheet showing different scenarios (Appendix B). The options included a full time department, a full contract department, and a combination of full-time and part-time.

Discussion was held regarding the differences in the options and the possible funding options.

Mr. Finley said the next step would be getting the financial advisors involved. The town's financial advisors have dealt with public safety costs before and would be a good resource for this issue.

The council directed Mr. Finley to contact Umbaugh for assistance on this matter. Mr. Lollar said we would move forward on the capital projects list after we hear back from Umbaugh.

Councilwoman Graham made a motion to table the capital projects discussion until further notice. Councilman Piercefield seconded. Motion carried.

**Town Facebook Discussion** – Mr. Doane said the town does not have an official Facebook page. There are some departments that have them but no overall town page. He said it is a great way to connect with the citizens and keep them informed of what is happening in the town.

Mr. Finley said if the council would like to create a town Facebook page he would suggest creating a social media policy to set parameters on how social media in the town will be handled.

**Ordinance 1998-2 Chapter 93 Garbage/Trash Discussion** – Mr. Doane said he and Building Commissioner Wade Watson have had discussions about properties harboring trash, junk, and debris. He asked citizens to come to him with trouble properties so the town can get them cleaned up. The town will be working diligently to clean up those properties.

President Lollar said he would like the council to see the ordinance so they are familiar with the language.

Mr. Doane said the ordinance has worked but could use some updated language to make it more enforceable.

### **Council Comments**

Councilman Piercefield said he had stopped in and spoke with the staff and the cemetery about mosquito control. He said the time is coming soon to get started on that because they will be out soon.

President Lollar asked that the council get their town manager expectations list together before the end of next week.

President Lollar said Mr. Doane will be conducting interviews for the Street Superintendent position. He said up to two council members can sit in on those if they wish.

### **Departmental Comments**

Town Manager JT Doane said the restroom facility project is going well. Vectren will be extending service to that building from US 31 and submitted a proposal for approximately \$1,200. This is a drastically reduced rate for that work. Councilman Piercefield made a motion to approve the proposal from Vectren for utility service. Councilwoman Graham seconded. Motion carried.

Mr. Doane said the bids for the second phase of the East Main Cross project came in lower than expected. The council received a letter from Strand who conducted the bid opening recommending the council awarded the bid to the apparent low bidder, Robertson Paving.

President Lollar said from the documents it looks like Globe was the low bidder.

Mr. Doane said it appeared at first that Globe was the low bidder but after looking deeper they found that there was a clerical error in their bid and the bid was actually higher than Robertson.

Councilwoman Graham made a motion to award the bid for Phase II of the East Main Cross Project to Robertson Paving. Councilman Piercefield seconded. Motion carried.

Town Marshall David Mann submitted quotes for a new patrol car. The quotes came in within \$250 as they all specialize in dealing police cars and use the state bidding process.

Councilman Jones made a motion to approve the purchase of a new police car from Fletcher Chrysler for \$23,118. Councilman Piercefield seconded. Motion carried.

Cemetery Sexton John Hoskinson said he received a bid for shoring equipment. The low bid was \$5,634. Councilman Piercefield made a motion to approve the purchase of shoring equipment for the cemetery. Councilman Jones seconded. Motion carried.

Community Center Director SaraBeth Drybread said she would be happy to help with the social media policy as she put together best practices for other companies in the past.

Fire Chief Allen Smith said the tornado siren is back up and working. The bill for that repair will be expensive. The tornado siren has always come from his funds but there are no funds to cover the costs.

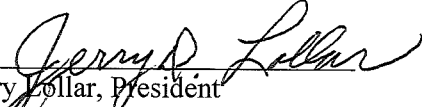
President Lollar said during this budget season we will be sure to include those costs.

Councilwoman Graham asked if Mr. Watson had met with the church about taking over the food pantry.


Mr. Watson said yes. Last Tuesday he met with the Pastor of the Assembly of God and Jack Gray who is responsible for the food pantry. It looks like they will have space to house the food pantry so hopefully they will take that off the town's hands soon.

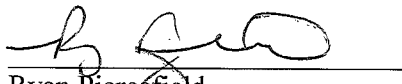
Being no further business or comments, Councilman Jones made a motion to adjourn the meeting. Councilman Piercefield seconded. Motion carried.

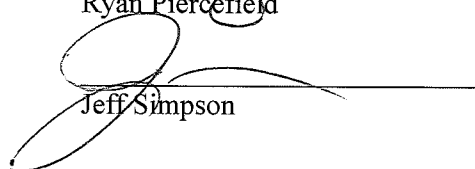
**EDINBURGH TOWN COUNCIL**

  
Jerry Lollar, President

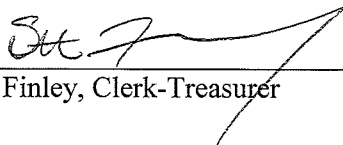
  
Dawn Graham, Vice President

  
William Jones

  
Ryan Piercefield

  
Jeff Simpson

ATTEST:

  
Scott Finley, Clerk-Treasurer

Appendix A

Capital Projects						
Project Number	Project name	# of List Appearances	Estimated Cost	Recurring?	Fudning Options	
8	Fire Department Determination	4	Unknown, see report	Unknown	General, Public Safety, Marketplace, NRO Fire/EMS	
12	Street Repair - 2 Full Streets	4	Varies, See List	Yes	MVH, MVH Restricted, LRS, LOIT Special Distribution	
6	Clean Water Towers - Maint. Contract	4	50,000.00	Yes	Water Revenues	
11	New Electric Substation - Edmondson	3	1,800,000.00	No	Electric Revenues, Bonds	
19	New Vac Truck	2	400,000.00	No	Electric, Water, Sewer, MVH	
2	East Main Cross - Phase II	2	439,596.82	No	MVH, MVH Restricted, LRS, LOIT Special Distribution	
23	Electric Upgrades	2	640,000.00	No	Electric Revenues	
18	Parking Lot in Front of Town Hall	1	173,051.00	No	General, MVH Possibly, Riverboat, Racino, EDIT, CCD	
21	LED Sign - Park & Rec	1	30,000.00	No	Park & Rec, Park & Rec NRO, EDIT, CCD	
27	Well #1 Rehab	1	12,678.00	Yes	Water Revenues	
9	Finish Main St. and Tobias Dr.	1	675,000.00	No	MVH, MVH Restricted, LRS, LOIT Special Distribution	
29	Mosquito Sprayer	1	15,000.00	No	General, MVH, Riverboat, Racino, CCD	
		Chemicals	26,000.00	Yes	General, MVH	
		Total	4,261,325.82			
					Electric	
					Water	
					Sewer	
					MVH	
					General	
					Park and Rec	

Appendix B

Fire and EMS Options									
Council Members,									
The numbers in this report are based solely on personnel. Operating costs would be in addition to the numbers below. Current operating expenses are approximately \$150,000 annually. Numbers for a contract department are difficult to estimate and therefore have not been included in the report. We can discuss this during the council meeting.									
Combination - Full Time/Part Time					Full Time Career Department				
Position	# of Employees	Pay	Annual		Position	# of Employees	Pay	Annual	
Fire Chief	1		60,000.00	60,000.00	Fire Chief	1	60,000.00	60,000.00	
Battalion Chief	4		50,000.00	200,000.00	Battalion Chief	3	50,000.00	150,000.00	
Part Time FF/EMT	3 EE's 24hrs/day		\$15/hr	394,200.00	Full Time FF/EMT	12	40,000.00	480,000.00	
	Perf		11.20%	29,120.00		Perf		11.20%	77,280.00
	FICA		7.65%	50,046.30		FICA		7.65%	52,785.00
	Insurance	Estimate		150,000.00		Insurance	Estimate		480,000.00
	Recurring Annual Costs		883,366.30			Recurring Annual Costs		1,300,065.00	
One Time Additional Costs					One Time Additional Costs				
		New Gear	20,000.00				New Gear	20,000.00	
		Pickup/SUV	40,000.00				Pickup/SUV	40,000.00	
		SCBA Masks	5,000.00				SCBA Masks	5,000.00	
		Adjacent Land	100,000.00				Adjacent Land	100,000.00	
		Fire Station Addition	1,000,000.00				Fire Station Addition	1,000,000.00	
	One Time Costs		1,165,000.00			One Time Costs		1,165,000.00	
	Total Year One Cost		2,048,366.30			Total Year One Cost		2,465,065.00	
Numbers on this page were based on staffing numbers and improvement estimates from Councilman Piercefield.									
Combination - Full Time/Volunteer, Current Rates x 2					Combination - Full Time/Volunteer, Current Rates x 3				
Position	# of Employees	Pay	Annual		Position	# of Employees	Pay	Annual	
Fire Chief	1		60,000.00	60,000.00	Fire Chief	1	60,000.00	60,000.00	
Battalion Chief	4		50,000.00	200,000.00	Battalion Chief	4	50,000.00	200,000.00	
Volunteer FF Pay*	Based on runs		Per Run	20,000.00	Volunteer FF Pay*	Based on runs		Per Run	30,000.00
Volunteer EMT Pay*	Based on runs		Per Run	105,000.00	Volunteer EMT Pay*	Based on runs		Per Run	160,000.00
	Perf		11.20%	29,120.00		Perf		11.20%	29,120.00
	FICA		7.65%	29,452.50		FICA		7.65%	34,425.00
	Insurance	Estimate		150,000.00		Insurance	Estimate		150,000.00
	Recurring Annual Costs		488,572.50			Recurring Annual Costs		503,545.00	
One Time Additional Costs					One Time Additional Costs				
		New Gear	20,000.00				New Gear	20,000.00	
		Pickup/SUV	40,000.00				Pickup/SUV	40,000.00	
		SCBA Masks	5,000.00				SCBA Masks	5,000.00	
		Adjacent Land	-				Adjacent Land	-	
		Fire Station Addition	-				Fire Station Addition	-	
	One Time Costs		65,000.00			One Time Costs		65,000.00	
	Total Year One Cost		553,572.50			Total Year One Cost		568,545.00	
*Based on average of last 3 years pay x 2.									
*Based on average of last 3 years pay x 3.									
Numbers on this page are based solely on my ideas. I don't know if these are feasible options and would need evaluation from someone who knows more about Fire/EMS operations.									

<u>Current Fire/EMS Setup</u>				
Position	# of Employees	Pay	Annual	
Fire/EMS Chief	Volunteer	Included in Volunteer Pay	-	
Mechanic	1	50,000.00	50,000.00	
Full Time EMT	2	15.50	65,000.00	
Volunteer FF Pay*	Based on runs	Per Run	10,000.00	
Volunteer EMT Pay*	Based on runs	Per Run	52,000.00	
	Perf	11.20%	12,880.00	
	FICA	7.65%	13,540.50	
	Insurance	Estimate	30,000.00	
	Recurring Annual Costs		116,420.50	
One Time Additional Costs				
	New Gear		-	
	Pickup/SUV		-	
	SCBA Masks		-	
	Adjacent Land		-	
	Fire Station Addition		-	
	One Time Costs		-	
	Total Year One Cost		116,420.50	

\*Based on average of last 3 years.