

Town Council Meeting
Monday, March 25, 2019
6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Monday, March 25, 2019 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Jerry Lollar called the meeting to order and led the Pledge of Allegiance.

Members answering roll call: Councilman William Jones, Councilman Jeff Simpson, Vice President Dawn Graham, Councilman Ryan Piercefield, and President Jerry Lollar. Also present were Clerk-Treasurer Scott Finley and Town Attorney Dustin Huddleston.

Minutes - Council Meeting Minutes of March 11, 2019. Councilwoman Graham made a motion to approve the minutes as submitted. Councilman Piercefield seconded. Motion carried.

Claims - The council received a copy of the claim docket in their council packet. The total for the claim docket was \$729,664.02. Mr. Finley said he had signed off on all the claims in those dockets and handed them over to the council for approval.

Councilman Jones asked if the cleaning at the library happened monthly.

Mr. Finley said there is a gentlemen that cleans the library a few times a week. The town decided in 2013 or 2014 to take over the costs associated with the maintenance of the building as the building is owned by the town.

Councilman Jones made a motion to approve the claims as submitted. Councilwoman Graham seconded. Motion carried.

First Reading of Ordinance 2019-4 Amendment to Chapter 94 Nuisances – Town Manager JT Doane said this ordinance adds more specific language to what should not be harbored within the town. He recommended the council waive the first reading of this ordinance so we can begin addressing trouble properties immediately.

Councilman Jones asked who would be responsible for enforcement.

Mr. Doane said code enforcement falls on the building commissioner.

Councilwoman Graham made a motion to waive the first reading of Ordinance 2019-4 and consider it for approval. Councilman Simpson seconded. Motion carried unanimously.

Councilman Jones made a motion to approve Ordinance 2019-4. Councilman Simpson seconded. Motion carried.

First Reading of Ordinance 2019-5 Amendment to Chapter 93 Garbage and Trash Regulations – Mr. Doane said this chapter was outdated and allowed trash to be put in any type of container. The new verbiage updates where garbage can be placed and when toters should be put out for pickup and when they should be taken back from the street.

Councilwoman Graham said she found two clerical errors in the ordinance. Section 1 (ii) (1) should read “each residence within the Town to insure...” and Section 1 (ii) (3) should read “It is unlawful for any person or business to use the container...”

Councilman Piercefield asked how this would be enforced.

Mr. Doane said the first steps would be educating the public on the new language before we start punishing citizens.

President Lollar asked how the information would be conveyed to citizens.

Mr. Doane said he would like to put the information on the utility bill as well as the town website and Facebook page.

Councilman Simpson made a motion to waive the first reading of Ordinance 2019-5 and consider it for approval. Councilman Jones seconded. Motion carried unanimously.

Councilman Simpson made a motion to approve Ordinance 2019-5 as amended. Councilman Jones seconded. Motion carried

Mr. Finley said the 5th of April will be when the next utility bill goes out. At that point we will send an insert summarizing Ordinance 2019-5.

President Lollar said we should not start enforcing until everyone has been notified of the changes.

Employee Handbook Proposal Agreement – Mr. Doane said the employee handbook has not been revised since 2009. He has reached out to New Focus HR and they have submitted a proposal to update the town handbook. Also for \$125 a year they will update the policy annually with any new applicable laws. The cost is \$4,500.

Councilman Jones asked who did the last handbook.

Building Commissioner Wade Watson said some things have been updated over the past few years but he is unsure who compiled the current handbook.

President Lollar said the agreement says they will be at \$140 per hour. Who approves the hours spent on the project.

Mr. Doane said they would not do any work without approval from him. They have done so many handbooks that they know pretty well how much it's going to cost based on size of town.

Councilman Simpson made a motion to table the employee handbook agreement with New Focus HR until Mr. Huddleston has had a chance to review the agreement. Councilman Piercefield seconded. Motion carried.

Habitat for Humanity Home Projects – Mr. Doane said he wanted to make sure residents are aware that Habitat for Humanity is accepting applications. The applications are due by April 30, 2019. Residents can contact town hall for a phone number or more information.

Resolution 2019-2 Social Media Policy – Mr. Doane said at the previous meeting we discussed having an official town Facebook page and, to go along with that, a policy regarding social media procedures. Mr. Huddleston has prepared the resolution based on information from the staff.

President Lollar asked who would perform the jobs listed in the resolution.

Community Center Director SaraBeth Drybread said those tasks would be taken on by current employees who are already responsible for the social media pages.

Councilman Jones said there is already a town Facebook page out there. Do we know who started that page?

Ms. Drybread said she has sent a message to get that page either deleted or relinquished to the town.

Councilman Simpson made a motion to approve Resolution 2019-2. Councilwoman Graham seconded. Motion carried.

Amendment to Sub-Surface Agreement – Building Commissioner Wade Watson said the completion date for the Sports Complex Restroom Project was March 31, 2019. The town received a letter last week from the project manager stating that due to circumstances beyond their control, weather and utility work, they will not be able to fully complete the project by that date. This amendment extends the final completion date to April 30, 2019. Mr. Watson explained the delays.

President Lollar said he saw in the claims we paid a substantial amount to Sub-Surface. He asked if that was all the payments on this project.

After reviewing the last invoice Mr. Finley said there is still \$31,827.80 to be paid and will not be paid until the engineer has signed off on the payment application.

Councilman Simpson made a motion to approve the amendment to the Sub-Surface Agreement. Councilman Jones seconded. Motion carried.

Councilman Simpson made a motion to allow President Lollar to sign the agreement on behalf of the council. Councilwoman Graham seconded. Motion carried.

Timbergate Update – Timbergate General Manager Wayne Gibbs presented a PowerPoint (Appendix A) on the year end financials of the golf course.

President Lollar said the last time they met the course was \$65,000 behind the previous year. Was all of that made up?

Mr. Gibbs said a lot of it was but also the numbers he gave were from the point of sale system and there are things that do not run through the point of sale that do run through the town accounting system.

Mr. Gibbs gave a budget history and explained that in the last 8 years \$290,451 of unused budget dollars have been returned to the general fund. He also gave a breakdown of taxes and utilities brought into the town from homes at the golf course.

President Lollar said he would like to schedule a time to meet with Mr. Gibbs, Mr. Doane, and Mr. Finley to discuss the golf course.

Mosquito Larviciding Program presented by Stan Brown – Stan Brown of Rest Haven Cemetery said he put together some general costs for mosquito larviciding and adulticiding. He first gave a cost for adulticiding. He said he spoke with a representative from Clarke and found that two years ago when the sprayers were evaluated they were in working order. Clarke will also calibrate the machines for free as long as we purchase product from them. Including man hours, adulticiding costs around \$18,000 per year. He said larvaciding is much cheaper and consists of treating catch basins to kill mosquito larvae. The town has about 500 catch basins but not all need treated. The annual cost for that process is about \$1,600.

Further discussion was held regarding mosquito treatment and citizens responsibility for keeping their property free of mosquito harboring areas.

Mr. Brown said his recommendation would be to continue with the larviciding program and use the sprayers on an as needed basis.

Councilman Piercefield said he would like to see us move forward and get ahead of the game.

President Lollar said he would like to see a cost of repairing the sprayers.

Council Comments

Councilwoman Graham asked about the band at Irwin Park in June.

Ms. Drybread said the 38th Infantry Band will be doing a concert at Irwin Park this year. We would like to get as many local business involved as possible.

Councilman Piercefield asked Mr. Finley if he had heard anything on the fire and ems issue.

Mr. Finley said he spoke with Paige Sansone and Dan Hedden of Umbaugh, which is now Baker Tilly, and they said they would do some research on an outside firm that does public safety needs evaluations. They said they can and will help but their expertise would be in the financials that would come after this type of study. They did send a similar study done by Emergency Vehicle Response for the Town of New Carlisle and they would get back with me in the next week with other firms.

Councilman Piercefield says he does not want to delay this any more than we have to as Fire Chief Allen Smith will be retiring soon and we need to have a plan in place.

Mr. Finley said he will move in whatever direction the council would like but he thinks we have gone as far we can without an outside firm's evaluation.

President Lollar said he agrees we need to move forward but it is a big decision and we do not want to rush into anything.

Mr. Doane said after we get a list of firms we will sit down and make sure we have a proactive plan moving forward.

Departmental Comments

Mr. Doane said signs have been put up and letters sent out regarding animal waste in the downtown area.

Parks Director Daniel Teter said tournament season has started and they had the first last weekend. Letters will be going out soon advertising the Easter festivities. He said he will have a presentation at the next meeting about extending the aquatic center season.

Street Superintendent Clark McCollum was present to introduce himself to the council. He said he is spending the first weeks getting to know the department and working on evaluating street signs.

Electric Superintendent Kevin Rubush said the department has started installing the new lights on East Main Cross.

President Lollar said he has already had positive comments on them.

Fire Chief Allen Smith said he has an Indiana company looking into refurbishing the 1995 fire truck to meet current standards.

Mr. Gibbs said he laid on the council table an article regarding the Columbus golf courses that he recommended the council read.

Town Marshall David Mann said officers have been making verbal contact with dog walkers to inform them of the policies for animal waste. The new car the council approved last meeting has been ordered and should be available in about 60 days.

President Lollar asked if the department would be doing any foot patrol downtown.

Mr. Mann said they would be as the weather gets warmer. Seasonally they try to get officers in high traffic areas and events.

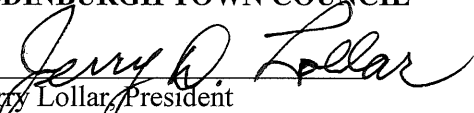
Community Center Director SaraBeth Drybread said the department has a six week fitness program going on right now. There will be another downtown stakeholders meeting tomorrow at the community center. The department is looking to obtain a grant for historic preservation in the downtown area.

Public Comments


Janice Burton of 504 Fulford Drive said if anyone sees tires stacked or other places that might have standing water they should report it to the town so we can get it stopped before it becomes a mosquito issue. She said she thinks the street workers picking up brush could tag trash cans that are on the street when they should not be.

Being no further business or comments, Councilman Simpson made a motion to adjourn the meeting. Councilwoman Graham seconded. Motion carried.

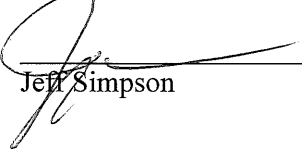
EDINBURGH TOWN COUNCIL


 Jerry Lollar, President


 Dawn Graham, Vice President


 William Jones

 Ryan Piercefield


 Jeff Simpson

ATTEST:


 Scott Finley, Clerk-Treasurer

Appendix A

Timbergate

Year End
For
2018

\$100,000 loan
Added to this
Amount

\$50,000 loan
Added to this
Amount

\$50,000 Loan Payment

Bond
Payment of
\$438,303.43

Timbergate

Year	Revenues	Expenses	Profit/Loss	Deduct Bond
2018	\$ 869,156.56	\$ 1,279,964.09	\$ 410,807.53	\$ 27,495.59
2017	\$ 856,800.45	\$ 1,450,257.26	\$ 593,456.81	\$ 28,110.63
2016	\$ 793,457.26	\$ 1,287,124.31	\$ 493,667.05	(\$ 30,667.05)
2015	\$ 873,916.16	\$ 1,316,744.14	\$ 442,827.98	\$ 20,172.02
2014	\$ 888,540.08	\$ 1,350,200.72	\$ 461,660.64	\$ 1,339.36
2013	\$ 919,509.56	\$ 1,349,777.70	\$ 430,268.14	\$ 29,731.86
2012	\$ 1,031,941.48	\$ 1,295,776.34	\$ 263,824.86	\$ 198,175.14
2011	\$ 841,222.86	\$ 1,346,066.73	\$ 504,843.87	(\$ 42,843.87)

YEAR TO DATE 2018 (JANUARY- DECEMBER)

\$100,000 loan
Added to this
Amount

\$50,000.00 loan
Added to this
amount

Timbergate

2018	Revenue	2017	Revenue	+/-
Alcohol	\$ 67,995.47	Alcohol	\$ 68,488.13	\$ 492.66
Banquet Rm.	\$ 4,256.03	Banquet Rm.	\$ 2,242.00	\$ 2,014.03
Green Fee's	\$ 575,331.83	Green Fee's	\$ 554,854.72	\$ 20,477.11
Handicap	\$ 390.00	Handicap	\$ 420.00	\$ 30.00
Membership	\$ 82,856.00	Membership	\$ 92,272.00	\$ 9,416.00
Pro Shop	\$ 72,569.83	Pro Shop	\$ 69,221.20	\$ 3,348.63
Range Balls	\$ 14,085.84	Range Balls	\$ 17,702.00	\$ 3,616.16
Simulator	\$ 13,510.50	Simulator	\$ 11,210.00	\$ 2,300.50
Snack Shop	\$ 38,161.06	Snack Shop	\$ 40,390.40	\$ 2,229.34
\$ 869,156.56		\$ 856,800.45		

\$100,000 loan
Added to this
Amount

\$50,000.00 loan
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amount

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