

Town Council Meeting
Monday, September 28, 2020
6:00 P.M. - Town Hall

Edinburgh Town Council met in a regular session on Monday, September 28, 2020 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

Vice President Dawn Graham called the meeting to order and led the Pledge of Allegiance.

Members answering roll call: Councilwoman Debbie Buck, Councilwoman Miriam Rooks, and Vice President Dawn Graham. Also present were Town Attorney Dustin Huddleston, Clerk-Treasurer Scott Finley, and Town Manager JT Doane. President Jeff Simpson was absent. Councilman Ryan Piercefield arrived late at 6:29 P.M.

Minutes – Executive meeting of September 14, 2020 and council meeting of September 14, 2020. Councilwoman Rooks made a motion to approve the minutes as submitted. Councilwoman Buck seconded. Motion carried.

Claims – The council received two claim dockets in their council packets. The first was an end-of-month docket for July totaling \$631,453.60 the second was the regular docket for the period totaling \$1,036,978.44. Mr. Finley said he had signed off on the claims in those dockets and handed them over to the council for approval.

Councilwoman Buck made a motion to approve the claims as submitted. Councilwoman Rooks seconded. Motion carried.

Ordinance 2020-18 Final Adoption of 2021 Budget Appropriations and Tax Rate – Mr. Finley said the council received a copy of the form 4B and form 4. This shows the tax rate and levy we will be adopting. Those numbers are slightly inflated. He said he did some calculations and believes the actual tax rate will be slightly lower than the 2020 rate.

Councilwoman Buck made a motion to waive the first reading of Ordinance 2020-18 and consider it for approval. Councilwoman Rooks seconded. Motion carried unanimously.

Councilwoman Rooks made a motion to approve Ordinance 2020-18. Councilwoman Buck seconded. Motion carried.

Ordinance 2020-19 Amending Chapter 35: Other Administrative Policies (First Reading) – Mr. Finley said this is to correct an error in the original ordinance. The PTO hours for a first-year employee were higher than they were supposed to be due to a calculation error.

Councilwoman Buck made a motion to waive the first reading of Ordinance 2020-19 and consider it for approval. Councilwoman Rooks seconded. Motion carried unanimously.

Councilwoman Buck made a motion to approve Ordinance 2020-19. Councilwoman Rooks seconded. Motion carried.

Resolution 2020-21 Personnel Policy – Mr. Doane said the staff has worked very hard to get this policy updated with the help of Town Attorney Huddleston. This resolution adopts the personnel policy that has been submitted to the council for review as well as the amended drug and alcohol policy.

Councilwoman Rooks made a motion to approve Resolution 2020-21. Councilwoman Buck seconded. Motion carried.

Edinburgh Recycling Depot Interlocal Agreement – Mr. Doane said this is a clarification to the agreement. The recycling board has already approved the agreement.

Mr. Huddleston said because of COVID-19 the term in the original agreement was incorrect. The new term shows the 6-month trial run as June 1st through December 1st. This document will also be recorded with the Johnson County Recorder.

Councilwoman Buck made a motion to approve the Edinburgh Recycling Depot Interlocal Agreement. Councilwoman Rooks seconded. Motion carried.

Councilwoman Buck made a motion to allow Councilwoman Rooks to sign the above agreement on behalf of the council. Councilwoman Graham seconded. Motion carried.

School Resource Officer (SRO) – Mr. Doane said there have been several discussions between the town and school regarding the SRO program. It has been determined that the town will not be continuing with that program. The police department will still be actively ready to serve the school but will not be dedicating an officer.

Councilwoman Buck made a motion to formally end the SRO relationship the Edinburgh School Corporation. Councilwoman Rooks seconded. Motion carried.

Wastewater Plant UV Parts and Labor – Wastewater Superintendent Rebecca Frakes said the UV system is what the department uses to sanitize at the outfall. The system is 15 years old and some parts are going bad. Because the UV system is proprietary, she was not able to get multiple quotes. The department must sanitize through October 31st.

Discussion was held on the cost.

Councilwoman Rooks made a motion to approve the UV system repair for \$23,364.53. Councilwoman Buck seconded. Motion carried.

7498 County Line Road Property – Mr. Doane said before the council is a continuous enforcement order prepared by Mr. Huddleston. This is the next step in removal of the unsafe structure on that property.

Mr. Huddleston said owner had until September 11th to abate the nuisance and they have not. This is option 1 of 2. Option 2 would be to go through the court system which can be a lengthy process.

Councilwoman Rooks made a motion to approve the continuous enforcement order for 7498 County Line Road. Councilwoman Buck seconded. Motion carried.

Delinquent Properties Noticed – Mr. Doane said the staff has put several properties on notice of nuisances. Some have responded but some have not. He would like the council to authorize Mr. Huddleston to proceed with legal action on the listed properties.

Councilwoman Rooks made a motion to allow Mr. Huddleston to proceed with legal action on the listed properties to abate the nuisances. Councilwoman Buck seconded. Motion carried.

Prosser Area Project – Tabled for further discussion.

Pool Property Agreement – Mr. Doane said after a joint meeting with the school last year, the school offered to donate the land that the pool sits on to the town. Mr. Huddleston has drafted an agreement which has been approved by the school board.

Mr. Huddleston said the school approved their own resolution as well as an easement agreement. The school still needs access to the property for traffic before and after school. That easement will be part of the closing.

Councilwoman Buck made a motion to approve the Interlocal Agreement with Edinburgh Community School Corporation. Councilwoman Rooks seconded. Motion carried.

Councilwoman Buck made a motion to allow Councilwoman Graham to sign any and all closing documents related to the interlocal agreement. Councilwoman Rooks seconded. Motion carried.

Edinburgh Fire and EMS Standard Operating Guidelines – Mr. Doane said there is a revised copy of this document in front on the council. This will establish the standard operating guidelines for the department. Supplemental additions can always be added as things change.

Mr. Huddleston said he has reviewed these guidelines and he expects more to come but this will establish the initial guidelines.

Councilwoman Rooks make a motion to approve the Fire and EMS Standard Operating Guidelines. Councilwoman Buck seconded. Motion carried.

Edinburgh Fire and EMS Position – Mr. Doane said there is a full-time vacancy at the fire department currently. He and Chief Herron have held interviews and extended an offer contingent on council approval to Brandon Fix who is currently with the department as paid stand-by. The offer was for \$44,100 with a 90-day probationary period for benefits.

Chief Herron introduced Mr. Fix and his background with the fire department.

Councilwoman Rooks asked if Mr. Kelley was given the opportunity to rotate shifts and continue with paramedic school.

Chief Herron said he was, but they were unable to work out a schedule for coverage. Mr. Kelley will continue to serve on paid stand-by.

Councilwoman Buck made a motion to hire Brandon Fix to fill the open position at \$44,100. Councilwoman Rooks seconded. Motion carried.

Heart Monitor – Mr. Doane said the fire department obtained a third quote for heart monitors. This monitor will help the department move to an advance life support (ALS) system. He said he spoke with the Indiana Finance Authority and this would be reimbursable through the CARES Act. The department prefers the Zole Heart Monitor.

Chief Herron explained the current processes and how those could change to ALS. He said they are requesting two monitors. One for the engine and a backup on the ambulance.

Discussion was held regarding the quotes.

Councilman Piercefield responded to roll call at 6:29 P.M.

Councilwoman Rooks made a motion to approve the purchase of two Zole heart monitors for \$68,765.78. Councilwoman Buck seconded. Motion carried.

Other Business

Councilwoman Rooks said she wanted to thank Mr. Doane and Building Commissioner Wade Watson for their work cleaning up Workman's. It has been an issue that has needed attention for a while.

Mr. Doane said at the previous meeting the council approved a list of surplus items to be auctioned. He presented the council another piece of equipment to be added to the surplus list. This was the street department's hot box machine.

Councilman Piercefield made a motion to add the hot box machine to the surplus list. Councilwoman Rooks seconded. Motion carried.

Mr. Doane said he would also like Mr. Huddleston to prepare the steps to hold an auction at a council meeting.

Mr. Huddleston said the council needs to set a public hearing for when the auction will be and that will be advertised. He explained the process for auctioning police cars. He said in the past it was brought up about restricting bidders to Edinburgh residents. This is not allowed by statute. He said he would investigate the options for virtual bidding.

Councilwoman Buck made a motion to set the auction for the October 26th council meeting at 6:00 P.M. Councilwoman Rooks seconded. Motion carried.

Mr. Doane said he held a public hearing with Kenna and Wessler for the Prosser project. There were 7 residents in attendance, and they supplied letters and photos.

Mr. Doane asked the council members to review the MS4 video supplied to them in an email and confirm with him when that has been completed.

Chief Heron said when the town purchased the aerial truck it came with a Ford Expedition. That vehicle is being repurposed into a command center for response. It should be in service soon.

Chief Herron said the department has tentatively scheduled a blood drive for October 9th. There is a shortage of blood due to the COVID-19 pandemic.

Chief Herron said they are collaborating with the police department to expose the community to the fire and police department. They were planning a chili supper, but it could be difficult with the current situation. He will keep the council apprised of that project.

Town Marshall Doyne Little said they have received an invitation for the department to apply for a SWAT opening at Johnson County. Sgt. Shawn Kelsay is interested in the applying to be on that SWAT team. Unless they are needed to respond, they meet twice a year.

Mr. Little said the fire response on the Amos Hill fire was astounding. He thanked the fire department for their work.

Parks Director Daniel Teter said they have been continuing bicentennial meetings. In 2007 a 501c3 was established called the Friends of Edinburgh. A town employee set it up, but it was never used for anything. The only transactions have been the \$30 every two years to keep it active. He would like to release that to the bicentennial committee.

Mr. Huddleston said he would like to investigate this process. He does not think the town needs to take any action to release it, but he would like to review the documents.

Mr. Teter said this is the last week of fall league. They had a state tournament last weekend and the Quarantine Queen will be crowned at the Farmers Market this week.

Mr. Teter said he has had a lot of questions about a parks and recreation event on Halloween.

Councilwoman Buck said she would be in favor of allowing the parks department to hold an event.

Councilwoman Graham said she thinks we stick with the standard trick-or-treating that was approved last meeting.

Councilwoman Buck made a motion to allow the parks department to hold a Halloween event. With no second, the motion did not carry.

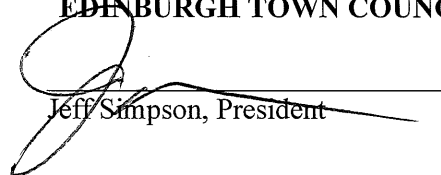
Community Center Director SaraBeth Drybread thanked Danzer and Amos Hill for sponsoring prize money to the winner of the bicentennial logo contest. This will be the last week for the Farmers Market. Last weekend there was a cruise-in downtown that had a great turnout. The 8th Day Riders partnered with the community center to put on the event. National Night Out is planned for October 6th. It will be a little different due to the pandemic. There is a public forum with OCRA planned on October 5th.

Public Comments

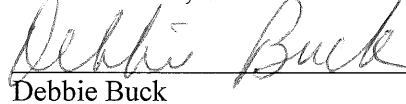
Janice Burton of 504 Fulford Drive said the landscaping around the library looks nice. She thanked the town for addressing that area.

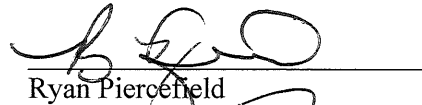
Being no further business or comments, Councilman Piercefield made a motion to adjourn the meeting. Councilwoman Rooks seconded. Motion carried

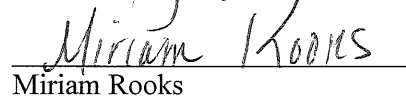
EDENBURGH TOWN COUNCIL


Jeff Simpson, President

Dawn Graham, Vice President


Debbie Buck


Ryan Piercefield


Miriam Rooks

ATTEST:


Scott Finley, Clerk-Treasurer