

Town Council Meeting
Monday October 11, 2021
6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Monday, October 11, 2021, at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Jeff Simpson called the meeting to order and led the Pledge of Allegiance.

Members answering roll call ((e) represents virtual attendance): Councilwoman Miriam Rooks, Councilman Ryan Piercefield, Vice President Dawn Graham, and President Jeff Simpson. Also present were Clerk-Treasurer Scott Finley and Town Manager Dan Cartwright. Councilwoman Buck and Town Attorney Dustin Huddleston were absent.

Minutes – Executive meeting of September 13, 2021, council meeting of September 13, 2021, and council meeting of September 27, 2021. Councilman Piercefield made a motion to table the minutes as there was not a quorum of members present at the last two meetings. Councilwoman Graham seconded. Motion carried.

Claims – The council received a copy of the claim docket in their council packet. The total for the docket was \$275,208.46. Mr. Finley said he had signed off on the claims in that docket and handed them over to the council for approval.

Councilman Piercefield made a motion to approve claims as submitted. Councilwoman Graham seconded. Motion carried.

Ordinance 2021-19 Amending Ordinance 2021-18 2022 Budget Appropriations and Tax Rate (First Reading) – Mr. Finley said at the last meeting the council adopted the 2022 budget. However, when he went to submit the documents into Gateway, he noticed an error in the CCD fund. The budget expense amount had not carried over to the Form 4. This meant the adopted budget was \$100,000 short of what was planned to be adopted. After speaking with the DLGF rep it was found that there is a glitch in the form that sometimes causes amounts not to pull into the form 4. That error has been corrected and the DLGF rep said we can re-adopt at this meeting.

Councilwoman Graham made a motion to waive the first reading of Ordinance 2021-19 and consider it for approval. Councilman Piercefield seconded. Motion carried unanimously.

Councilwoman Graham made a motion to approve Ordinance 2021-19. Councilman Piercefield seconded. Motion carried.

Authorization for Town Attorney to Prepare Public Disclosure Letter to Issue to FAA – Mr. Cartwright said the police department has purchased two drones. The FAA must have a letter from the town attorney saying that we are a governmental entity to fly the drones.

Assistant Town Marshall Hector Mercado said this letter will also allow him to apply for a Certificate of Authority (COA) for the drone program. After all the documents have been completed, he will review it all and submit it to the FAA.

Councilman Piercefield made a motion to authorize Mr. Huddleston to draft the disclosure letter for the FAA. Councilwoman Graham seconded. Motion carried.

Access and Indemnity Agreement – Mr. Cartwright said this document would be used if the town needs to do work on someone's property. There are numerous easements around town that have been blocked by buildings or fences. In the case of an emergency, the town may have to remove a fence or alter a structure to access the easement. In the past the town has used a one page "hold harmless" agreement that he does not believe is sufficient. This has been prepared by Mr. Huddleston and he is requesting adoption of this form.

President Simpson said he would like to table this agreement as he has a few questions for Mr. Huddleston.

Councilman Piercefield asked if there was any way to be proactive with this process. Could we have trouble areas sign the form on an annual basis in case the property owner wasn't home during the emergency.

Planning Director Wade Watson said we have obstructions in our easements with permanent structures. Temporary structures can be handled on site, but permanent structures are more difficult. The big issue is we do not know where the rights-of-way exist, and we will not know where they exist without costly surveys.

Councilman Piercefield made a motion to table the Access and Indemnity Agreement until the next meeting. Councilwoman Graham seconded. Motion carried.

Parmelee Property Annexation – Mr. Cartwright said he would like authorization to take the initial steps to annex the property across 31 on Hospital Road. The military base had originally said they would be against annexation in that area because of noise pollution and it is in their drop zone, a zone where they could possibly drop parachutes. He spoke with Colonel Grunman and he has stated the base would not stand in the way of the town annexing the property. After conversations with the Parmelee's, they have submitted a letter stating they would encourage the annexation of that land. If the area would be annexed, utilities would have to be provided within 2 years. Duke has electric in that area and Prince's Lakes has water and sewer in the area. The town could supply utilities, but they would have to be bored under 31. There are some legal issues that will need to be worked out with adjoining properties.

Mr. Watson said this is not a petition for annexation. Mr. Huddleston will need to be involved to see if the annexation is possible.

Councilwoman Graham made a motion to authorize the staff to proceed with the initial steps of annexing the Parmelee property. Councilman Piercefield seconded. Motion carried.

Walnut Street Power Line Change Orders – Mr. Cartwright said during the Walnut Street line relocation project a few issues came about. The original contract amount was approximately \$218,000. The bid document identified certain quantities for the bidders to bid on. Jim Hill of Alpha Engineering was present to explain the change orders. The total of the change orders was about \$30,000.

Mr. Hill said the low bid was \$100,000 under the engineers estimate and the second low bidder was almost double the low bid. He explained the reason for each change order and said each change order has backup documents to show the reason for the change. The new total is \$256,690.55.

Councilman Piercefield asked why there was such a difference in the locate depths.

Electric Superintendent Kevin Rubush said some of them were direct bore and harder to locate. Some were located but the depth was not marked.

Councilwoman Graham made a motion to approve the Walnut Street line relocate change orders. Councilman Piercefield seconded. Motion carried.

Downtown Cameras – Mr. Cartwright said the council received a copy of a quote as well as a document showing proposed locations for cameras in the downtown area.

Town Marshall Doyne Little said the DVR on the current cameras blew about 4 years ago. The system is expensive to maintain as the lines go from the downtown cameras to the police station. With the new system, the DVR would be placed in the community center and the department could remote in to eliminate the physical connection. The new cameras would be put on the north buildings. The only concern is getting authorization to put the cameras and wires on those buildings.

Councilman Piercefield made a motion to approve the downtown camera quotes subject to legal review. Councilwoman Graham seconded. Motion carried.

Other Business

Mr. Cartwright said he would like to get authorization to advertise the RFP to rent the building at 104 S. Holland St. The town has done a lot of work to that building already. He explained what was stated in the RFP.

Councilwoman Rooks made a motion to authorize Mr. Cartwright to advertise the RFP for 104 S. Holland St. Councilwoman Graham seconded. Motion carried.

Mr. Cartwright said at the last meeting the council approved a contract for a comprehensive plan. It was later found that the town cannot apply for the OCRA grant until the water plant is funded. That

will be late spring or early summer of next year. The town also needs to update its zoning regulations. There is not funding available for that process and the cost will be between \$50,000 and \$75,000.

Mr. Watson said typically a comprehensive plan would be developed along with updating the zoning ordinances. The last time the plan was updated the town received an OCRA grant for the comprehensive plan but did not have the zoning ordinance updated to back up the plan. HWC believe this process is the right strategy.

Councilman Piercefield made a motion to proceed with the zoning ordinance update with HWC. Councilwoman Graham seconded. Motion carried.

Mr. Cartwright said he wanted to commend the golf course on a great year so far. They have already exceeded last years revenues with a couple more months of golf to be played.

Departmental Comments

Community Center Director SaraBeth Drybread said the parks department would like to ask the council to set Trick-or-Treating hours from 6pm to 8:30pm on October 31st. The festival will be held on Friday, October 29th, 2021, and will include Trunk-or-Treating, a bounce house, and food.

Councilwoman Graham made a motion to set Trick-or-Treating hours from 6pm to 8:30pm on October 31st, 2021.

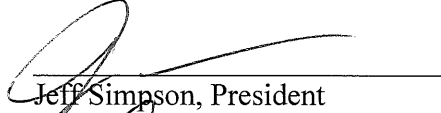
Public Comments

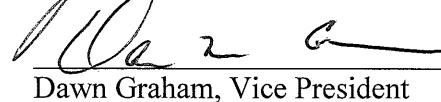
Debby Vaughan of 1127 Constitution Drive asked when the Timbergate bond would be paid off.

Mr. Finley said the last payment will be paid in December of this year.

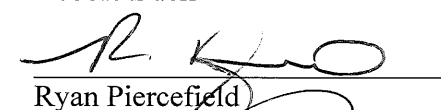
Being no further business or comments, Councilman Piercefield made a motion to adjourn the meeting. Councilwoman Graham seconded. Motion carried.

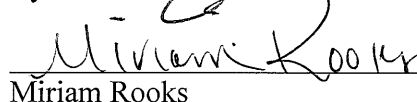
EDINBURGH TOWN COUNCIL


Jeff Simpson, President

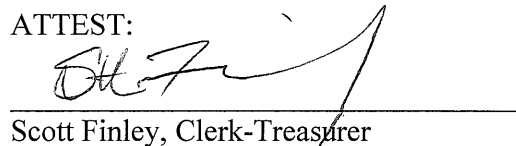

Dawn Graham, Vice President

Debbie Buck


Ryan Piercefield


Miriam Rooks

ATTEST:


Scott Finley, Clerk-Treasurer