

Town Council Meeting
Monday, November 28, 2022
6:00 P.M.

Edinburgh Town Council met in a regular session on Monday, November 28, 2022, at 6:00 P.M. at 104 South Holland Street, Edinburgh, Indiana.

President Ryan Piercefield called the meeting to order and led the Pledge of Allegiance.

Members answering roll call: Councilwoman Debbie Buck, Councilwoman Dawn Graham, Councilman Jeff Simpson, and President Ryan Piercefield. Also present were Clerk-Treasurer Scott Finley and Town Attorney Dustin Huddleston. Councilwoman Miriam Rooks was absent.

Minutes – Council meeting of November 14, 2022. Councilwoman Graham made a motion to approve the minutes as submitted. Councilman Simpson seconded. Motion carried.

Claims – The council received a copy of the claim docket in their council packet. The total for the docket was \$950,679.56. Mr. Finley said he had signed off on all the claims in that docket and presented them to the council for approval.

Councilwoman Graham asked if the repair work on the Expedition was for the fire department. She said she thought we were not going to fix that vehicle.

Fire Chief John Henderson said the department is having a hard time getting lights and sirens for the new truck. It was found that the old squad could be made to run again for about \$1,600. It has not been used yet because some equipment was removed when it was taken out of service that has not been put back in yet.

Councilwoman Graham made a motion to approve the claims as submitted. Councilwoman Buck seconded. Motion carried.

Ordinance 2022-11 Amending Chapter 75 Regarding Parking on River Road (Second Reading) – Mr. Huddleston said this ordinance has been corrected to reflect the parking restriction between 8 AM and 5 PM.

Councilwoman Graham made a motion to approve Ordinance 2022-11. Councilman Simpson seconded. Motion carried.

Ordinance 2022-12 Amending Salary Ordinance 2022-7 (Second Reading) – Mr. Finley said the council is required to pass a salary ordinance by the end of the year setting salaries for the next year. A few minor changes have been made since the last reading. Those are highlighted in yellow. The council discussed giving cost of living raises to employees so the top end of all of the ranges was increased by 9%, which is the amount Social Security is increasing this year.

President Piercefield said the council would like to see all stand-by pays increased to \$200.

President Piercefield said the town has not had pay for police and fire who worked on holidays. Can that be added?

Mr. Finley said he and Chief Herron had worked on that but had never gotten to a clean answer. When he left, it was pushed to the back burner. He recommended that he, President Piercefield, and Fire Chief Henderson meet to discuss options.

No action was taken on Ordinance 2022-12.

Resolution 2022-18 Approving 2023 Town Council Meeting Schedule – Mr. Finley said this resolution sets the council meeting for 2023. The meetings are the 2nd and 4th Monday of every month with the exception of the last meeting on December 28, 2023.

Councilman Simpson made a motion to approve Resolution 2022-18. Councilwoman Buck seconded. Motion carried.

Resolution 2022-19 Approving 2023 Holiday Schedule – Mr. Finley said this approves the paid holidays for the year of 2023. The holidays are the same as 2022 with adjustments for the dates.

Councilwoman Buck made a motion to approve Resolution 2022-19. Councilwoman Graham seconded. Motion carried.

Resolution 2022-20 Accepting Appraisals of Town Owned Real Estate – Mr. Huddleston said the town received the appraisals back for the rental property on Eisenhower. The low rent appraisal was \$1,235 and the high was \$1,250. This resolution reflects receiving those appraisals.

Councilman Simpson made a motion to approve Resolution 2022-20. Councilwoman Buck seconded. Motion carried.

Resolution 2022-21 Requesting Proposals to Lease Property – Mr. Huddleston said this resolution takes the next step on the rental property and requests proposals to rent the property. A public notice has been drafted and will be advertised. After selecting a proposal, a lease agreement will be drafted.

Councilman Simpson made a motion to approve Resolution 2022-21. Councilwoman Graham seconded. Motion carried.

Town Manager Recruitment – Interim Town Manager Wade Watson said in his staff report he discussed the recruiting process for a new town manager. He included a proposal from Viridian Staffing to bring qualified candidates to council for review. Mr. Huddleston has reviewed the proposal. There is no guarantee with the proposal. The staff recommends approval of the Viridian Staffing proposal.

Pete Olsen of Viridian was present to answer any questions. He said he is a former Town Manager of Yorktown and has connections with professional networks.

Councilwoman Buck said Viridian will provide 8 to 10 candidates? The town had 50 resumes and could not find someone.

Mr. Olsen said they would narrow the selection down to 8 to 10 qualified candidates.

Councilwoman Buck asked what happened if he places someone and in two months they do not work out.

Mr. Olsen said that's always a possibility. There is a code of ethics within the town manager community that should keep that from happening. If it does not work out because of something Viridian did or did not do, he would work to make it right.

Councilwoman Buck asked what if we are halfway through the process and the town finds someone on their own.

Mr. Olsen said the fee is a not-to-exceed fee so at that point he would stop all work and charge based on work completed.

Councilman Simpson said he thinks the fee is fair. The town spent over half that just advertising the position last time and still had to weed out the unqualified candidates.

Councilman Simpson made a motion to approve the Viridian Staffing Town Manager recruitment proposal. Councilwoman Graham seconded. Motion carried 3 to 1 after a roll call vote with Councilwoman Buck voting nay.

Michael Buening Consulting Agreement – Mr. Watson said this is an annual agreement with Mr. Buening for plan review of projects. He is a great asset to the town. He is paid on an hourly basis. He is currently working on plan review for the Timbergate Subdivision.

Councilwoman Graham made a motion to approve the Michael Beuning Consulting Agreement. Councilman Simpson seconded. Motion carried.

20 SCBA Bottles Purchase – Mr. Henderson said these bottles have already been ordered but they are requesting final approval. He was able to find some bottles that were sitting on a shelf and get them for \$700 per bottle, over half off the normal price.

Councilwoman Graham made a motion to approve the purchase of 20 SCBA bottles at \$700 per bottle. Councilwoman Buck seconded. Motion carried.

Other Business

Mr. Watson gave an update and schedule on the Kennedy Park subdivision at Timbergate. We are meeting with contractor for a pre-construction meeting this week. Gradison hopes to pave this year. The town has received an application and agreement for the READI Grant. The town has been approved for the \$750,000 grant to extend South Main Street. The plans for the project are 30% complete and they should be 100% complete by February. The total cost should be around \$1.3 million.

Mr. Watson said the advertisement for the Fire Chief position will be going out soon and we will use the same verbiage as the last time.

Wastewater Superintendent Rebecca Frakes said the televising equipment will be installed in the vehicle very soon so that equipment will be up and running again.

Fire Chief John Henderson said when Allen Smith was the Fire Chief, he handled the Good Cheer Fund. Because of that, the department gets a lot of calls for food baskets. He asked that everyone inform the public to contact the community center for the correct contact. He wants to make sure no one gets missed.

Water Superintendent Bill Jones said the plant foundation is complete and the floor should go in next week. The bulk water station is doing well so far. He expects more usage in the warmer months. He said he would like the utility departments to be considered as well when it comes to pay on holidays.

Town Marshall Doyne Little said he has been getting a lot of calls for Shop-with-a-Cop. Those applications are available through the county. That event will be on December 17th. The department has stayed busy the last few weeks, especially with black Friday at the mall.

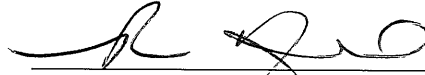
Public Comments

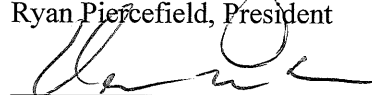
Scott Mullins of 1211 Capital Drive asked about the land development at Timbergate. He asked if anything had changed with the covenants for homes to be built at Timbergate.

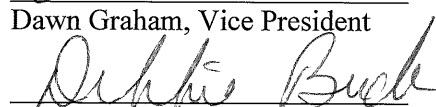
Mr. Watson said the same covenants are still in place. This development will have the same restrictions as Kennedy Park including lot size, setbacks, building materials, and square footage. Because Gradison is now the primary land owner, they appoint the architectural review committee and would be in charge of approving design changes.

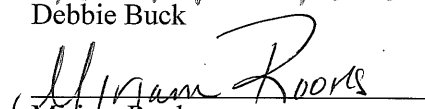
Being no further business or comments, Councilman Simpson made a motion to adjourn the meeting. Councilwoman Buck seconded. Motion carried.

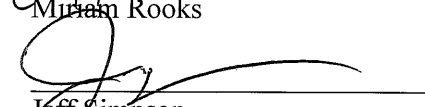
EDINBURGH TOWN COUNCIL


Ryan Piercefield, President


Dawn Graham, Vice President


Debbie Buck


Miriam Rooks


Jeff Simpson

ATTEST:


Scott Finley, Clerk-Treasurer