

Special Council Meeting  
Monday, July 28, 2014  
6:25 P.M. Town Hall

Edinburgh Town Council met in a special session on Monday, July 28, 2014 at 6:25 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Hoffman called the meeting to order.

Members present were: Councilman John Drybread, Councilman Jeff Simpson, Vice President Curtis Rooks, Councilwoman Kami Ervin, and President Ron Hoffman. Also present were Town Attorney Dustin Huddleston and Clerk Treasurer Scott Finley.

President Hoffman said the purpose of the meeting was to discuss the 2015 budgets with the different departments.

Clerk Treasurer Finley said he handed out a packet to the council members with all of the department budgets. For each department there is a comparison of the 2014 adopted budget to the proposed 2015 budget. He said something that is not reflected in the proposed budgets to be presented to the council is 2015 will actually have 53 pays. That was not realized until after the budgets were put together. He said he would have to do some calculating and would have that information to the council at the next budget workshop. He wanted to make sure that our salary ordinance is set up correctly for the 53 pay year and that we are paying employees based on what is stated in the salary ordinance.

Wastewater Superintendent Glenn Giles presented the sanitation budget. He said there is really not a lot of change from 2014. It is always budgeted to pay an employee from the department but it usually gets cut. Aside from that there is a three percent increase in trash collection fees. This year there was a compactor that had to be replaced. The cost of that was \$36,000 paid for in three annual payments. \$12,155 was put into the capital outlays line item to cover that payment.

Parks Director Daniel Teter was next to present his buildings and grounds, parks and recreation, and swimming pool budgets. He started with buildings and grounds. He said the biggest increase in this budget was the part time staff. This would allow them to pay an extra part time employee during the summer. With that increase came a slight increase in FICA and unemployment. The rest of the changes were rearranging line items to get the right amounts in the right accounts.

Councilman Drybread said one of the things we are going to start running into lack of staff to coordinate all the events in the parks department. The department continues to grow and have more and more programs with the same number of employees year after year.

Mr. Teter then presented the swimming pool budget. He said the total proposed budget for the pool only went up \$1,800 for 2015. The chemical line item was increased as well as the repairs line item. The pool is getting older and they are having to do more repairs each year. All the leases on the pool will pay off in 2017 which will free up about \$80,000 in that budget. At that time it might be good to look into some big repairs or changes to the facility. The pool has room to grow now that the town owns the land on the west side of the aquatic center.

Mr. Teter presented his park and recreation budget last. The proposed increase for the total park budget was just under \$35,000. The biggest portion of that was to add a full time employee. The employee would be moved from a part time position into a full time position which would allow the part time line item to be dropped slightly.

Councilman Rooks asked what the position would be.

Mr. Teter said it would be a program coordinator. Tracy Beier has been doing the job part time to see if a position like that would be viable in the parks department. It has been a great help in the department and has allowed the programs to grow.

Councilwoman Ervin said she has also taken on some rolls that have been abandoned in the past with the Fall Festival and the Holiday of Lights.

Mr. Teter said the department is trying to pick up some programs that have been neglected. The key to keeping those programs alive is making sure we have the resources in the future to put toward the events. He continued on his budget by saying that in the capital outlays line item one of the loan payments paid off this year. He added \$20,000 in a park improvement line item that was in the budget in the past but was cut a few years ago. There are parks in the town that could use some improvements. Some of the playground equipment is aging and will need replaced in the coming years.

Cemetery Sexton John Hoskinson presented the proposed cemetery budget. He said there were some very small changes in the wages but the majority of the increase was in utilities and maintenance. He has been trying to keep from buying new equipment and that requires more repairs. The total increase for the budget was just over \$7,500.

Mr. Finley said the cemetery budget has gone down over the past few years. Mr. Hoskinson's salary was moved over to the Badger fund to relieve some stress from the cemetery budget.

Fire Chief Allen Smith presented the proposed Fire budget and EMS budget. He started with the EMS budget. The EMS budget decrease by just over \$13,500. 2015 will be the last ambulance payment which decreased the capital outlays line item \$12,000. He said for the volunteer EMT's he would like to increase their pay from \$20 for a 12 hour shift up to \$25 for the same shift. That increase amounts to about 42 cents per hour. To receive the extra \$5 per shift they would have to stick to some of the guidelines set up by the EMS commission. The increase for that line item should be around \$5,000. The only other increase was for 2 radios that have to be replaced after they were damaged in a fire in 2013.

He then presented the proposed fire department budget. There were only a few slight increases in wages and services in the fire budget. The total increase for the fire department was just over \$2,000.

Mr. Finley said Chief Smith runs two of the tightest budgets of all the departments. He knows exactly what he is going to spend for the year and normally ends the year within a couple thousand dollars of the original budget.

Police Chief David Mann had a brief presentation regarding his 2015 budget. He said the total proposed increase for the department was \$27,071 or 2.4%. The increase in wages would be \$16,337. He said one thing he would like to do in 2015 is restructure the matrix set up for new police officers. The matrix is set up to give new officers a slight increase in pay over the first 5 years of employment. It has not been changed in several years. Officers are currently being started at \$31,000 which is considerable low compared to similar cities and towns. His recommendation was to change the matrix from 5 years to 3 years. He showed a slide of the old matrix structure and the proposed new matrix (Appendix A). He also showed a slide with the comparison of Edinburgh Police officers starting pay compared to the starting pay of officers and dispatchers in surrounding towns. The Town of Edinburgh was significantly lower. He said he is very pleased with the officers that he has but there were several people that were not interested in positions because of the pay.

President Hoffman said that it sounds like the council does need to revisit the matrix. At the time the matrix was made it was probably a competitive salary but the times have changed.

Councilman Rooks said the council has to do what it has to do. The town needs good officers and they will not be able to keep them for long at the current salary.

Chief Mann continued with his budget. He had a few other slight increases in salaries and wages. Specialty pay was another item he touched on. He wanted the Lieutenant to change from a trainer to a supervisor. He needs someone to watch over the night shift more than he needs to pay someone to be a trainer. He would like to be able to pay someone a little extra for that position. Another item he wanted to request was overtime pay. The department currently uses compensatory time and will continue to use it but sometimes it is difficult to give that time when you need someone on duty. At that point he would like to be able to offer overtime pay. On the non-personnel side, the telephone line item was increased \$3,200 due to the new phone system. Equipment repairs was increased by \$3,000 for 2015. They have used up the entire line item already in 2014 and expect to have a few more car repairs next year. The department will also be looking at replacing two more cars in 2015. They have been attempting to get back on schedule for replacing cars every few years. He restated that the increase for the entire budget was just over \$27,000.

Wayne Gibbs, Timbergate General Manager, presented the Golf Course Redevelopment budget. Mr. Gibbs said there were normal increases in personal services for raises and an increase in part time employees. The largest increase in the budget was the chemical line item. It is a line item that is constantly underfunded and needs to be increased for the betterment of the course. Equipment repairs was also increased slightly. The amount is still not quite enough but part of that line item will be paid from revenues. The overall increase for the budget was \$11,300.

Mr. Finley presented the MVH budget as Mike Price was unable to attend the meeting. The biggest increase in the street budget was to add another full time employee. They currently have 4 employees. Of those employees, several have some health issues and one is close to retirement. The part time line was decreased by \$20,000 where one of the part time employees decided to leave early in the year. The total increase in personal services was \$19,505. The capital outlays line items increased almost \$47,000.

That is not new equipment it was just budgeted out of a different fund in 2014 and was put back into the budget for 2015. It is a line item that can be cut if we need to make cuts in the future.

Mr. Finley then presented the Clerk Treasurer budget. He said the total increase in the budget was just under \$12,000. Of that, \$10,000 was put back into the promotions line item. It has been cut for the past several years but can be of use if there is room in the budget. The only other increase was for professional services for things like financial advising.

Mr. Finley continued with the Council budget. He said again the promotions line item was put back for 2015. Also the legal fees line item was increased by \$10,000 as it appears we will be short in that line item this year. Those two increases along with a few minor changes make for a total increase of just under \$20,000.

Mr. Finley also presented the CCI, CCD, and Local Roads and Streets budgets. These three funds are rate driven and have not had much spending out of them in the last few years. The budget of Local Roads and Streets has increased to \$173,000 for 2015. The CCI budget also increased from \$17,280 to \$33,869 again due to lack of spending in the prior years. The CCD budget decreased slightly from \$60,000 in 2014 to \$50,000 in 2015.


Mr. Finley said the total budget for the town as it is now is \$4,869,532. With the extra pay period in 2015 that number will most likely increase slightly before the next workshop. He said when he spoke to the DLGF representative in Johnson County the budget will be funded as it is now but that does not take into account circuit breaker losses. He said he is going to sit down with Dan Hedden from Umbaugh and run through a spreadsheet to estimate those circuit breaker losses as balance the budget as well as possible.


Councilman Simpson thanked Mr. Finley and the rest of the staff for their work with the budgets.

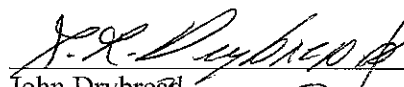
Councilman Rooks made a motion to accept the preliminary budget numbers as presented. Councilman Simpson seconded. Unanimous.

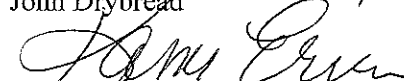
Being no further business or comments, Councilman Rooks made a motion to adjourn the meeting. Councilman Drybread seconded. Unanimous.

#### EDINBURGH TOWN COUNCIL

  
Ron Hoffman, President

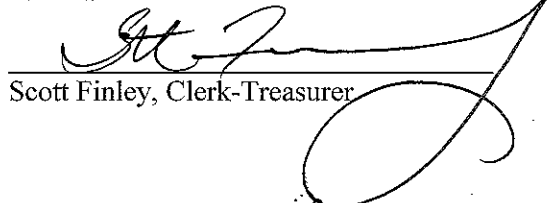
  
Curtis Rooks, Vice President

  
John Drybread

  
Kami Ervin

\_\_\_\_\_  
Jeffrey A. Simpson

ATTEST:

  
Scott Finley, Clerk-Treasurer

## Appendix A

### Current Matrix

Begin	\$31,000	78.5%
1st Anniversary	\$32,500	82.3%
2nd Anniversary	\$34,500	87.3%
3rd Anniversary	\$36,500	92.5%
4th Anniversary	\$38,000	96.2%
5th Anniversary	\$39,500	100.0%

### Proposed 2015 Matrix

Begin	\$36,835	87.3%
1st Anniversary	\$38,850	92.5%
2nd Anniversary	\$40,400	96.2%
3rd Anniversary	\$42,000	100.0%