

Town Council Meeting
Monday, July 22, 2019
6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Monday, July 22, 2019 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Jerry Lollar called the meeting to order and led the Pledge of Allegiance.

Members answering roll call: Councilman Jeff Simpson, Vice President Dawn Graham, Councilman Ryan Piercefield, and President Jerry Lollar. Also present were Clerk-Treasurer Scott Finley, Town Manager JT Doane, and Town Attorney Dustin Huddleston.

Minutes – Council meeting minutes of July 8, 2019. Councilman Piercefield made a motion to approve the minutes as submitted. Councilwoman Graham seconded. Motion carried.

Claims - The council received two claim dockets in the council packet. The first was the end-of-month docket for May totaling \$213,634.06 and the second was the regular docket for the period totaling \$1,158,468.77. Mr. Finley said he had signed off on all the claims in those dockets and handed them over to the council for approval.

Councilwoman Graham said she received an email with a request for legal services made by a single council member. She said she believes any request that will result in attorney fees should be approved by the council as a whole.

Councilman Simpson made a motion to approve the claim dockets as submitted. Councilwoman Graham seconded. Motion carried.

School Resource Officer MOU – Town Manger JT Doane said this memo was prepared by Town Attorney Huddleston. The memo expresses the towns desire to collaborate with the school for a School Resource Officer. The memo will also be presented to the school board for their thoughts as well.

Councilman Piercefield asked if this would be an additional officer or if a current officer would fill the position. He believes the department is already short staffed.

Mr. Doane said ideally it will be an additional officer. We would also like for the school to be involved with the selection process as it will be someone who will be at the school the majority of the time.

Mr. Huddleston said the memo is non-binding as the officer's salary could be funded by a grant that has not been awarded yet.

Discussion was held regarding the School Resource Officer position.

Councilman Simpson made a motion to approve the Memorandum of Understanding for the School Resource Officer and present it to the Edinburgh School Board. Councilman Piercefield seconded. Motion carried.

VS Engineering – Mr. Doane said VS Engineering assisted with the additional paving projects. The council received a copy of an agreement to retain their services on an "as-needed" basis. They would be assisting with the Community Crossings Grant.

President Lollar asked if the rates presented were comparable to the rates of other engineering services the town uses.

Mr. Doane said the other services that have been provided have been based on a specific project so the rates would not be an apples to apples comparison. He said the rates stated in the agreement do seem fair and reasonable. Any large project would need additional language for warranty on the work provided.

Councilman Simpson made a motion to approve the agreement with VS Engineering. Councilman Piercefield seconded. Motion carried.

Community Crossing Matching Grant – Mr. Doane said the deadline for the grant was August 2, 2019. For a town our size the match would be 25%. He asked if there was any interest in submitting an application for this grant.

Councilwoman Graham asked where our 25% match would come from.

Mr. Finley said we are going to deplete our current budget completely with the current paving projects. We could possibly use Rainy Day funds for the project. If the project occurs during 2020 we could use our budgeted funds from the street department.

Councilman Piercefield made a motion to submit an application for the Community Crossings Grant. Councilwoman Graham seconded. Motion carried.

Wastewater Department Superintendent Update – Mr. Doane said he does not have any updates on this position yet but will inform the council when he does.

Water Department Superintendent Update – Mr. Doane said the position was advertised both internally and externally. After holding interviews he would like to extend an offer contingent to council approval to Bill Jones. The wage would be \$57,500. He would like to waive the probationary period and do a performance review between 6 and 9 months. A vehicle would be provided during work hours but not for commuting to and from work.

President Lollar asked how many internal and external interviews were conducted.

Mr. Doane said there were 3 internal candidates and 2 external candidates interviewed.

President Lollar asked if any of the internal candidates qualified.

Mr. Doane said yes, all three were qualified and the town is lucky to have them on staff. Mr. Jones' background, experience, and management style make him a great asset to the town.

President Lollar asked if the decision to offer the position to Mr. Jones was made before any of the internal or external interviews.

Mr. Doane said no. Mr. Jones' interview was conducted on July 3rd and the offer was extended to him based on that interview.

Councilman Simpson made a motion to extend an employment offer to Mr. Jones as suggested by Mr. Doane. Councilwoman Graham seconded. Motion carried 3 to 1 after a roll call vote with President Lollar voting nay.

Community Clean-up/Heavy Trash – Mr. Doane said the community clean-up process started today on the east side of the train tracks. He thanked the employees who have helped with the process. Clean-up will continue for two weeks.

Discussion was held regarding pick-up for streets that are under construction.

7/13/19 Town Auction Summary – Mr. Doane said the town auction was a success. He again thanked all employees for their help with the process. The town made just over \$29,000.

President Lollar thanked Mr. Doane and the employees for the work put into the auction.

East Main Cross Phase 1 – Mr. Watson said this was regarding the pay app that was pulled due to an error. The subject will be discussed at a later date.

OCRA Wastewater Lagoon Project – Mr. Watson said the town has filed for an extension through July 31st due to heavy rainfall. We have reached substantial completion and have been using the lagoon as intended since January. There is still some seeding and grading that needs completed and correction of an error during installation. He gave an explanation of the rest of the

construction process. We have submitted the final pay request to OCRA and will be awaiting those funds.

Tantalus/Tyler Meter Software – Mr. Finley said after several discussions between the town's current utility software provider and the new meter software provider it has been determined that we need an add on to our Tyler Tech Software in order for the two systems to communicate with each other. The cost for the add on is a \$12,240 one-time setup fee and a \$2,800 annual recurring fee.

Councilman Simpson made a motion to approve the quote for metering software from Tyler Technologies as submitted. Councilwoman Graham seconded. Motion carried.

ERC 2018 Annual Report – Mr. Huddleston said state statute requires that the ERC submit an annual report to the town council. The report was approved at their last meeting and has been submitted to the council.

Council Comments

Councilman Simpson said he drove down Clay Street today and it's good to see the road work underway.

Councilman Piercefield said he is concerned with some of employee turnover the town has been seeing. He thinks we need to consider some higher wages during budget season to retain our employees.

President Lollar said he would like to address Councilwoman Graham's concern regarding the council approving any action which would result in legal fees. He said he is the one that initiated that process regarding the camp site rentals at Irwin Park. Some damage was done to an RV recently at the park and he wanted to make sure the town was covered for incidents like that. He apologized if he offended anyone.

Mr. Finley said he is slightly behind on the budget process due to the audit process but will try to get caught up for budget workshops in August. He said the exit conference for the 2015 – 2018 audit will be held on August 7th and all council members are invited to attend.

Mr. Huddleston said Mr. Finley has forwarded him a letter required for the audit that he will be working on completing. The letter is regarding any current or possible litigation.

Departmental Comments

Mr. Doane said on July 27th Timbergate will be celebrating its 20th anniversary. He invited everyone to attend. There will be festivities throughout the day including live music and a cruise-in.

Mr. Doane said the water towers have been cleaned and look much better. He will be looking to get the towers on a maintenance schedule so they don't get back in the shape they were in.

Mr. Doane said there will be a benefit flag football game on August 9th to raise funds for the school resource officer.

Mr. Watson said the town officials have been invited to participate in the Habitat for Humanity home dedication on August 4th at 2:00 PM. The house is beautiful and during the inspection he could not find any issues to note.

Mr. Watson said some issues have arise during the East Main Cross Phase 2 project. He presented a change order for the project. He explained the need for the change order. The total increase was \$9,080.32. Councilwoman Graham made a motion to approve the change order as submitted. Councilman Simpson seconded. Motion carried.

Councilman Simpson made a motion to allow Mr. Watson to sign the change order. Councilwoman Graham seconded. Motion carried.

Public Comments

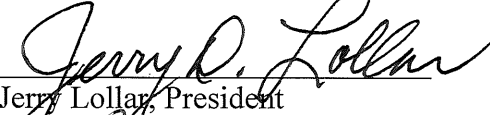
Jessica Hawkins was present from Wellness for Life and said there will be a new clinic in Edinburgh. The clinic will be behind Casey's. She explained how the clinics work compared to a regular doctor's office. There are several Edinburgh businesses that are already a part of Wellness for Life and send employees to the Brown County Clinic. She explained how these clinics can help reduce insurance costs for the employer. The average cost of a membership for the clinic is \$65 per month.

The council thanked Ms. Hawkins for the information and asked if she could leave some brochures.

Gail McQueen of 521 High School Drive thanked Mr. Doane for getting the water towers cleaned. She said the town fireworks on the 4th of July were great this year. She said she thinks some of the council members are not doing what they were voted in to do. She said the board is supposed to be transparent with all of its decisions and she does not feel they were transparent with the process of hiring Mr. Jones.

Being no further business or comments, Councilman Simpson made a motion to adjourn the meeting. Councilwoman Graham seconded. Motion carried.

EDINBURGH TOWN COUNCIL



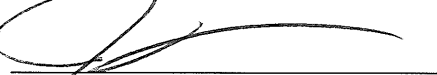
 Jerry Lollar, President



 Dawn Graham, Vice President

 Debbie Buck

 Ryan Piercefield



 Jeff Simpson

ATTEST:



 Scott Finley, Clerk-Treasurer