

Town Council Meeting
Monday, May 11, 2020
6:00 P.M. Town Hall

Edinburgh Town Council met in a regular session on Monday, May 11, 2020 at 6:00 P.M. at the Town Hall, 107 South Holland Street, Edinburgh, Indiana.

President Simpson called the meeting to order and led the Pledge of Allegiance.

Members answering roll call: *Due to the COVID-19 public emergency and per Executive Order 20-09, members may have attended electronically (e).* Councilwoman Debbie Buck, Councilwoman Miriam Rooks, Vice President Dawn Graham, Councilman Ryan Piercefield (e), and President Jeff Simpson. Also present were Town Attorney Dustin Huddleston, Clerk-Treasurer Scott Finley (e), and Town Manager JT Doane.

Minutes – Council meeting of April 27, 2020. Councilwoman Graham made a motion to approve the minutes as submitted. Councilwoman Buck seconded. Motion carried.

Claims – The council received a copy of the claim docket in their council packets. Mr. Finley said he would like to add a claim for approval to Lisa Rooney who does the Medicaid reimbursement for the EMS runs for \$894. The total for the docket before the additional claim was \$160,304.90 and with the addition comes to \$161,198.90. Mr. Finley said he had signed off on the claims in that docket and handed them over to the council for approval.

Councilwoman Graham asked about the claims for the Thompson Gravesites on the hill.

Mr. Doane said the town cleaned the brush out last year and this year we are reinforcing the concrete and doing some low maintenance landscaping. The gravesites had become overgrown and needed to be cleaned up to honor the Thompson family.

Councilwoman Graham asked about the pest control at the food pantry.

Mr. Finley said he had told Jack Gray the town would continue to pay that amount as it was only about \$40 per month. He said he would make a list of all the expenses the town still has regarding the food pantry.

Councilman Piercefield asked why the tires for the police cars were not being purchased locally.

Town Marshall Little said nobody in town is selling tires, so they have been purchasing them through Tire Hub and then having them installed locally.

Councilman Piercefield said he has noticed a lot of expenses for backhoe repair. He asked if the backhoes were in that bad of condition.

Wastewater Superintendent Rebecca Frakes said that was probably for several repairs to the wastewater backhoe which was in rough shape. Everything should be completed on it now.

Councilwoman Graham made a motion to approve the claims as submitted. Councilwoman Buck seconded. Motion carried.

Resolution 2020-14 COVID-19 Extension – Mr. Doane said the town is continuing to work through the public health emergency. This resolution extends those closures through May 26 but makes a few adjustments including:

- The compactor will be open on Fridays from 8am to 4pm
- The Recycling Depot would open on May 26
- Timbergate Pro Shop will open with a maximum capacity of 6 (including employees)

President Simpson said he recommends requiring masks at the compactor.

Councilwoman Graham made a motion to approve Resolution 2020-14. Councilwoman Buck seconded. Motion carried.

Resolution 2020-15 Rest Haven Cemetery – Mr. Doane said at the previous meeting there was a discussion on signatures for deeds. Mr. Huddleston has drafted a resolution allowing the cemetery superintendent to sign deeds on behalf of the council.

Mr. Huddleston said the resolution also solidifies some of the things the superintendent already does.

Councilwoman Buck made a motion to approve Resolution 2020-15. Councilwoman Graham seconded. Motion carried.

Town Attorney Contract – Mr. Huddleston said the contract is the same as the previous contract with only the dates changed.

Councilwoman Rooks made a motion to approve the town attorney contract. Councilwoman Graham seconded. Motion carried.

EBWC Connection – Mr. Doane set the town is moving forward with the Eastern Bartholomew Water connection project. The agreement has been signed and sent back to the town. The specification packet will be submitted to Mr. Huddleston for review.

Edinburgh Recycling Depot – Mr. Doane said Johnson County has signed the recycling agreement. Johnson County will be opening their recycling location next week. The town will open the depot on May 26th. Notice will be sent out on what will be taken and what will not be taken.

Edinburgh Wastewater Trash Compactor – Mr. Doane said we touched on this earlier in the meeting. The compactor will have a soft opening beginning this Friday. Employees will be taking extra safety precautions and citizens will be required to wear masks while at the compactor.

Water Towers – Mr. Doane said the water towers were cleaned last year but are now due to be repainted. He said he has received one quote and will be looking into others. The plan is to paint the north tower this year and the south tower next year.

Water Superintendent Bill Jones said the towers would be drained, pressure washed inside, repaired, and painted.

Notice of Offering of Sale of Real Estate – Mr. Doane said notice had been sent out notice of offering of sale on the old senior building across the street from town hall but during the public emergency that noticed expired. The notice before the council would extend that offer through June 30th.

Discussion was held regarding other properties purchased by Mr. Pearly.

Councilwoman Graham asked about the meter deposits on the old Danner's building.

Mr. Doane said he temporarily waived the deposits as the investor plans on reworking the electrical in the building. Once it is done, deposits would be required for each meter.

Councilwoman Graham said she thinks a timeframe needs to be established for that work. Councilwoman Buck agreed.

Councilwoman Graham said she has heard there could be someone interested in leasing the old senior center building.

Mr. Doane said this is just a notice that the town is interested in selling the property. It does not bind the town to sell the building.

Community Center Director SaraBeth Drybread said she would like the council's blessing to bring some other options for that building to the table. She knows of people interested in starting a business in Edinburgh and if the town owns the building, we can have some say on who is in the building.

Councilwoman Graham made a motion to approve the notice of offer of sale of real estate. Councilwoman Buck seconded. Motion carried.

Medical Office Lease – Mr. Huddleston said he has been working with the attorney of the interested lessee on the medical building. They had requested some changes to the lease agreement. He and Councilwoman Graham have discussed the revisions and decided a few should go back before council. First, they requested that the termination clause be delayed until November of 2021. Second, they wanted a three-year term with two additional extensions. A 3% increase would be also be imposed.

Discussion was held regarding the rent increases.

Mr. Huddleston said the revisions stated the town would be responsible for mowing and landscaping.

Mr. Doane said the town already provides the mowing.

Councilwoman Graham said she does not mind mowing but does not think the town should be responsible for taking care of flowers and other landscaping.

Mr. Huddleston said they also proposed the town be responsible for exterior repairs and they would be responsible for interior repairs. He said they would also like to lease out the remainder of the of the building. However, subletting is not allowed under Indiana law. The town would need a proposed floor plan and would need to go through similar steps again.

American Legion Memorial Day Proclamation – Mr. Doane said the legion is not going to hold its traditional Memorial Day program this year due to the public health situation. They have indicated they may hold the event at a later date. The community traditionally issues a proclamation declaring the day American Legion Memorial Day. Mr. Doane read the proclamation aloud.

Councilwoman Graham said they will still be doing flags at the cemetery it just will not be the same event as in the past.

Councilwoman Graham made a motion to approve the American Legion Memorial Day Proclamation. Councilwoman Buck seconded. Motion carried.

Other Business

Mr. Doane said the town's insurance renewal is coming up in June. Last year there was discussion regarding keeping our agent of record rather than having three agents obtain quotes. This becomes an issue as once an agent requests a quote from a carrier, no other agent can quote that carrier. Our current agent is Kevin Parks of Edinburgh Insurance.

Mr. Finley said he is happy to proceed however the council would prefer. The process becomes very lengthy and in depth if you have several agents quoting. The staff ends up reviewing up to 9 different proposals from different carriers. Unless you have a background in insurance, those documents are difficult to digest. You really must be able to take the agents word that everything is being covered as it should be. We got into an issue a few years back where the damn was not covered as the agent said it was.

Councilwoman Rooks asked if there was any evidence that the current carrier is not trying to get the town the best possible price.

Mr. Finley said Mr. Parks has not given him any reason to believe that is the case.

Councilman Piercefield said unless there is a large increase, he does not see a reason to requote.

President Simpson said he thinks we stay with Kevin Parks of Edinburgh Insurance as agent and have him requote his carriers.

Mr. Doane said town hall has ordered some plexiglass guards and an intercom system to limit contact after the offices re-open.

Mr. Doane said the Prosser Drive stormwater project is still moving forward. There will be a conference call with INDOT on the 252 project. A public forum will be held to inform the public of the project.

Timbergate General Manager Wayne Gibbs said the course is currently only using one cart per person. This has limited the business to about half of what they should be doing. A company has reached out that install plastic shields in the carts to keep the riders separated. He said he would like to move forward with the purchase for \$4,000. It will not take long to recoup those funds by increasing play. The funds would come from the Shelby County EDIT Fund.

Councilman Piercefield said if there is a resurgence in the fall, it will be good to have these dividers.

Councilman Piercefield made a motion to approve the purchase of cart separators for \$4,000. Councilwoman Graham seconded. Motion carried.

Parks Director Daniel Teter said the department laid out an action plan on events and programs based on the governor's plan. A lot will depend on council decisions going further. He said he is getting a lot of questions from tournament directors on whether we will be following the governor's plan or rolling out our own plan.

Councilwoman Buck asked about the Little League season.

Mr. Teter said we have an established fall league and have offered refunds to people who cannot make that change.

Councilwoman Graham asked that all departments put together a plan going forward and submitted it to the council for review.

Ms. Drybread said the CDC just put together some guidance for hygiene and public areas.

Further discussion was held regarding future processes and events.

Mr. Doane said he has for the council an agreement from Wessler for a water loss audit. The cost is not to exceed \$7,000. It has been reviewed and approved by Mr. Huddleston.

Mr. Jones said in the future this process can probably be done in house, but we need a starting point.

Councilwoman Graham made a motion to approve the water loss agreement with Wessler. Councilwoman Buck seconded. Motion carried.

Councilwoman Graham made a motion to allow President Simpson to sign the agreement on behalf of the council. Councilwoman Buck seconded. Motion carried.

Council Comments

Councilwoman Graham said the Employee Appreciation lunch was scheduled for the end of this month. She recommends it be postponed further.


Mr. Doane said he agrees. He will look at a calendar and find some dates in the future.

Being no further business or comments, Councilwoman Graham made a motion to adjourn the meeting. Councilwoman Buck seconded. Motion carried.


EDINBURGH TOWN COUNCIL



Jeff Simpson, President



Dawn Graham, Vice President




Debbie Buck

Ryan Piercefield



Miriam Rooks

ATTEST:



Scott Finley, Clerk-Treasurer