

EDINBURGH FALL FESTIVAL

NON-COMMERCIAL/NOT-FOR-PROFIT ORGANIZATION ONLY

- Application -

REQUEST FOR BOOTH AND/OR DISPLAY SPACE FOR THE EDINBURGH FALL FESTIVAL

WEDNESDAY, SEPTEMBER 14TH THRU SATURDAY, SEPTEMBER 17TH

BOOTHS:

Request booth space _____ feet by _____ feet, at \$4.00/foot with a minimum of \$40.00 per booth (10 x 10). Applicant may cancel their request 7 days prior to festival opening.

ITEMS TO BE IN BOOTH: _____

ORGANIZATION: _____

NAME (PERSON RESPONSIBLE): _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

EMAIL ADDRESS: _____

REMARKS: _____

Booths and displays are the responsibility of the requestor and must be kept neat, clean, free of hazard and in good taste. Electrical hook-ups will be available for each booth. Booth locations will be assigned by the Edinburgh Parks & Recreation.

Booths will be available on Tuesday, 9/13, after 4pm.

Spaces will be identified by numbers painted on the curbs.

A list of numbers & booths will be available at the Edinburgh Public Library, Edinburgh Parks & Recreation Office, and also posted on the side of all booth electrical boxes.

BOOTHS MUST BE REMOVED BY 2AM SUNDAY MORNING AT THE CLOSE OF THE FESTIVAL.

***ALL BOOTHS MUST COMPLY WITH THE ATTACHED REQUIREMENTS.**

***BOOTHS PREPARING FOOD MUST CLEAR ITEMS TO BE SOLD PRIOR TO EVENT. APPLICANT MUST CONTACT**

***JOHNSON COUNTY HEALTH DEPT (RANDY PEASE) AT (317)346-4365 FOR REGULATIONS REGARDING FOOD PREPARATION.**

***IT IS THE APPLICANT'S RESPONSIBILITY TO SEE THAT ALL BOOTH REQUIREMENTS ARE FOLLOWED.**

I (we) hold the Edinburgh Lions Club, Edinburgh Parks & Recreation, and the Town of Edinburgh harmless of anything, and hold ourselves solely responsible for any accidents or damage to any person(s) or property my booth or display may cause.

APPLICANT'S AUTHORIZED SIGNATURE: _____ DATE: _____

Return application to: Edinburgh Parks & Recreation
Attention: Angie Thompson
722 S. Eisenhower Dr.
Edinburgh, IN 46124

Make Checks Payable to: **Edinburgh Lions Club**

For questions or any additional information, please contact Angie Thompson
by email parks.recreation@edinburgh.in.us /office (812)526-3535